



# Thank You

for your interest in Rockingham Community College!

We welcome all students without regard to color, creed, handicap, race, national origin, or sex and provide equal opportunities for education. **Admission to Rockingham Community College does not mean that students will be admitted immediately to a major with specific admissions requirements. F-1 students may not enroll in health sciences programs.**

The information you provide on the *RCC Application for Admission* begins your enrollment process. Please contact us at any time should you have questions regarding your enrollment.

**Enrollment Services • PO Box 38 • Wentworth, NC, 27375-0038 • 0011 (336) 342-4261, ext. 2333  
FAX: 0011 (336) 342-1809; Website: [www.rockinghamcc.edu](http://www.rockinghamcc.edu); E-mail: [TYSORL@rockinghamcc.edu](mailto:TYSORL@rockinghamcc.edu)**

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## Checklist for Enrollment Process

1. **Submit a completed *Application for Admission and Medical History Form*** to Enrollment Services at the address listed above. Be sure to indicate the program of study you are interested in on the back of the application form by indicating the program code number. Be sure to sign your application.
2. **Have high school or secondary school transcripts and transcripts from colleges previously attended sent directly to the college. You may also send them with your application, however they must remain sealed in order to be considered as official.** An Official transcript is one that has not been opened by you at any time. All transcripts must be accompanied by an outline/description of that country's educational and grading system, and transcripts not written in English must include a certified translation. The name that you are currently using should appear on each transcript, or documentation of a legal name change must be included.

**In addition, you must also request an evaluation of your secondary and post-secondary transcripts by one of the following agencies:**

World Education Services  
PO Box 5087  
Bowling Green Station  
New York, NY 10274-5087  
(212) 966-6311  
Internet address: [www.wes.org](http://www.wes.org)

Educational Credential Evaluators, Inc.  
PO Box 514070  
Milwaukee WI 53203-3470 USA  
(414) 289-3400  
Internet address: [www.ece.org](http://www.ece.org)

**The evaluating agency (not the student) must send the evaluation report directly to Rockingham Community College's Admissions Office.** Student copies of the evaluations will not be accepted.

## Checklist for F-1 Enrollment Process (continued)

3. If English is not your primary language, provide proof of English proficiency by one of the following means:
  - Presentation of an OFFICIAL copy of the Test of English as a Foreign Language (TOEFL) with a score of at least 500 (paper test) or 173 (computer-based). This report must be sent directly from TOEFL to RCC.
  - Documentation of English as a Second Language proficiency at a university level curriculum – OFFICIAL transcript required.
  - Successful coursework in English at a high school or institution of higher education in the U.S. -- OFFICIAL transcript required.
4. Applicant must submit a completed *F-1 Certification of Financial Support* form. All sponsors must submit a completed and notarized F-1 Sponsor Support form and any documentation required on the form. All documents must be submitted together.
5. Once all the required documents have been received and your admissions process is complete, you will be issued an I-20 Form, which will be mailed to the address noted on your application. **Please note: effective September 1, 2004, SEVIS has implemented a \$100 fee for processing of student Visas. You will be required to pay at the time of processing.**
6. Upon arrival at Rockingham Community College, you will be scheduled to take a placement test in reading, writing, and mathematics (unless you have appropriate college-level credits, which will be determined by our Registrar). After the placement test you will meet with an advisor to review your test results and select your classes. You MUST register and pay for classes immediately after this appointment!
7. Within 5 days of establishing a residence here, you must notify Enrollment Services of your new U.S. address and telephone number.