

Fire/Arson Investigator RE-CERTIFICATION APPLICATION

Revised May 2005



NC Department of Insurance
Office of State Fire Marshal
NC Fire and Rescue Commission

Jim Long, Insurance Commissioner and State Fire Marshal

FIRE ARSON INVESTIGATOR RE-CERTIFICATION APPLICATION

Candidates for re-certification should complete the attached application form and include with it a copy of supporting documentation. Additional information may be required by the Review Board. Please retain a copy for your records as the application packet will not be returned to you.

The type of training accepted for re-certification must be that expected of a Certified Fire Arson Investigator. Examples of agency training meeting those guidelines are:

NC Department of Justice (SBI - NC Justice Academy)
IAAI or one of it's recognized chapters
Alcohol, Tobacco and Firearms (ATF)
Federal Law Enforcement Training Center (Georgia)
National Fire Academy
Federal Bureau of Investigation
Equivalent training meeting NFPA 1031 Fire Investigations standards taught by appropriate individuals or recognized experts as approved by the Board.

The re-certification form must be submitted by the date indicated on the attached letter. Failure to submit by the posted date could result in forfeiture of certification.

Mail application to:
NC Fire and Rescue Commission
Fire Investigator Review Board
1202 Mail Service Center
Raleigh, NC 27699-1202

Note: Points applied for re-certification must have been obtained in the last five years, or since your original certification.

**Re-Certification Application
Fire/Arson Investigator**

(Please type or print in blue or black ink)

Date: _____ Date of Birth: _____

Name: _____

Social Security #: _____ DL #: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Phone (Home): _____ Phone (Work): _____

E-mail address: _____

Current Employer _____

Job Title _____ Phone _____

Prior Employment _____

Job Title _____ Years _____

Please attach a copy of your resume and job description along with a letter from your supervisor outlining your duties.

The information supplied on the following pages and submitted for credit must have been achieved in the last five years, since your original certification date. Credit cannot be given for items achieved before your original certification.

For example, if you received a bachelors degree prior to your original certification, you cannot credit that toward recertification. However, if you have achieved it since your original certification, or in the last five years, you may take credit for it.

The same rules apply for experience, i.e., you may only take credit for experience, classes taken, etc., that have occurred within the last five years.

Training, whether tested or untested, for training hour credit must be of a level expected for a certified Fire Arson Investigator. For example, a class on introduction to fire investigation taught through a local fire department for fire personnel would be considered below the level expected of a fire investigator. Classes on clandestine drug labs, advanced investigation techniques, etc. are the type of courses expected for recertification. The board will not credit classes if they fall below the training level a certified investigator is expected to maintain.

I. Level of Education Achieved

Check only one of the following ten levels of education. Fields considered to be related to Fire Investigation are Engineering, Physical Sciences, Police Science and Criminal Justice. Fields not considered to be related are Education, Liberal Arts, etc. **Credit can only be taken for educational levels achieved in the last five years since your original certification date.**

- High School graduate, GED certificate or equivalent..... 10 points
- Associate Degree in field unrelated to fire investigation 12 points
- Associate Degree in field related to fire investigation 20 points
- Bachelors Degree in field unrelated to fire investigation 20 points
- Bachelors Degree in field related to fire investigation 30 points
- Masters Degree in field unrelated to fire investigation 25 points
- Masters Degree in field related to fire investigation 40 points
- Doctoral Degree in field unrelated to fire investigation 30 points
- L.L.B. or J.D. 45 points
- Doctoral Degree in field related to fire investigation 50 points

Total Education Points Claimed: _____

II. Professional Certifications

Check one category below for which you have completed the requirements for certification. The Review Board reserves the right to disallow any prior certification if it does not meet the accepted standards in that field. Firefighter Certification must be with the NC Fire & Rescue Commission or equivalent. **Credit may only be taken for certification levels achieved since your original certification date as a Fire Arson Investigator, or within the last five years.**

- Firefighter I Certification from accredited program..... 10 points
Certifying agency and date _____
- Firefighter II Certification from accredited program..... 20 points
Certifying agency and date _____
- Basic Law Enforcement Officer training..... 10 points
Certifying agency and date _____
- Intermediate Law Enforcement Officer certification 15 points
Certifying agency and date _____
- Advanced Law Enforcement Officer certification 20 points
Certifying agency and date _____

Total Certification Points Claimed:

IV. Professional Experience

List the total number of years experience for each category achieved since your last certification date as a Fire Arson Investigator. **No one year of experience can be carried over into more than one category.** Complete the shown multiplication process to determine points for each category and calculate the total in the space provided to the right. Credit for full-time fire investigation experience requires that fire investigation be a primary function in your job description and part of your daily routine. Investigations performed as a line officer, patrolman or adjuster cannot be claimed. Credit for supervision experience requires that you must have directly supervised the activities of the fire investigators assigned to your department. A department head cannot claim the supervision experience unless the fire investigators within that department report directly to the department head. A complete job description and a letter of certification from a supervisor, or equivalent documentation, must be submitted with the application.

			Points	Dates
_____	years of Full-time Fire Investigation	x 10 points per year	= _____	_____
_____	years of Part-time Fire Investigation	x 5 points per year	= _____	_____
_____	years of non-fire Criminal Investigation	x 4 points per year	= _____	_____
_____	years of supervision of Full-time Fire Investigators (requires two or more full-time Fire Investigators under your supervision)	x 5 points per year	= _____	_____
_____	years of supervision of Part-time Fire Investigators	x 2 points per year	= _____	_____
_____	years as Firefighter/Patrolman	x .5 points per year	= _____	_____
_____	years as Fire Lieutenant/Police Sgt. or above	x 1 point per year	= _____	_____
_____	years as Evidence/Crime Scene Technician	x 2 points per year	= _____	_____
_____	years as non-fire Private Investigator	x 2 points per year	= _____	_____
_____	years as Fire Insurance Adjustor	x 1 point per year	= _____	_____

Total Experience Points Claimed: _____

Documentation applicable to this section must be attached to this page.

POINT TOTAL from Individual Sections

I. Education

Level of Education _____

Professional Certifications _____

Total Education Points _____

II. Training

Tested Instruction _____

Untested Instruction _____

*** Total Training Points**
(10 pt. minimum required) _____

III. Experience

Professional Experience _____

Expert Testimony _____

Total Experience Points _____

**TOTAL NUMBER OF POINTS ACCUMULATED
IN RE-CERTIFICATION PROCESS:** _____

I certify that all information contained in this application, including attachments, is accurate and truthful to the best of my knowledge and I am aware that any false entry and/or statement will be considered sufficient cause for revocation of my certification at any time. I acknowledge that my certification can be revoked at any time by the Certification Board upon establishment of just cause. I agree to accept the decision of the Certification Board as to my eligibility for certification. I authorize any member of the Certification Board to certify the information provided on this application. I also release all parties from any liability arising from this application and the subsequent certification process.

Signature

Date