TRANSFER COURSES WILL SAVE YOU MONEY!

Universities recognize many of the credits you earn at RCC! Check out the annual costs of attending RCC vs. several popular universities across North Carolina!

Subjects that qualify include:

- Academic Success
- Art
- Biology
- Business
- Chemistry
- Computer Information Systems
- Criminal Justice
- Communication
- Economics
- English
- Health
- History
- Humanities
- Mathematics
- Music
- Philosophy
- Physics
- Psychology
- Sociology
- Spanish

INTERESTED IN COURSES FOR CREDIT?

APPLYING TO RCC IS AS EASY AS 1-2-3

Visit www.rockinghamcc.edu and click on the Apply Now button

1. Apply for NC residency using the NC Residency Determination Service
2. Complete your RCC application for enrollment
3. Schedule a virtual appointment with us

To better serve you, please send official transcripts from your high school/GED and all colleges attended. Institutions may send transcripts directly to RCC by emailing transcripts@rockinghamcc.edu.

For students seeking financial aid: Complete the Free Application for Federal Student Aid (FAFSA) at www.fafsa.gov. You will need to enter RCC’s school code: 002958.
Annual Cost Comparisons

<table>
<thead>
<tr>
<th>University</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duke University</td>
<td>$77,029</td>
</tr>
<tr>
<td>UNC Chapel Hill</td>
<td>$24,228</td>
</tr>
<tr>
<td>UNC Greensboro</td>
<td>$19,937</td>
</tr>
<tr>
<td>Elon University</td>
<td>$52,756</td>
</tr>
<tr>
<td>Appalachian State</td>
<td>$19,715</td>
</tr>
<tr>
<td>UNC Wilmington</td>
<td>$25,350</td>
</tr>
<tr>
<td>Rockingham Community College</td>
<td>$3,406</td>
</tr>
</tbody>
</table>

SOURCE: COLLEGE NAVIGATOR - NATIONAL CENTER FOR EDUCATION ESTIMATES OF COST OF ATTENDANCE LIVING ON CAMPUS

“I came to RCC because it’s close to home, affordable, and flexible. I plan to transfer and pursue my bachelor and masters degrees in psychology.”
Vincenzo Costagliola
Associate in Arts,
Class of 2020

APPLY NOW TO BEGIN THIS FALL!

VISIT WWW.ROCKINGHAMCC.EDU OR RCC’S ADMISSIONS OFFICE IN THE WHITCOMB STUDENT CENTER OR CALL 336-342-4261 EXT. 2333
Rockingham Community College has several partnerships which offer seamless transitions for students who begin their higher education journey with us, with plans to transition their programs to four-year universities. They have program requirements, advising support, and waived university application fees. Benefits include:

**UNC Greensboro - Spartan Passage**
- Coordinated federal and state financial aid
- Waived application fee for UNCG
- Scholarship opportunities for co-admitted students
- Students who maintain established academic standards move seamlessly to UNCG to complete upper-division coursework
- Access to all UNCG University Libraries’ services and resources
- On-site admissions and academic advising
- Access to computer services

Access to UNCG’s Leonard J. Kaplan Center for Wellness
- Access to all campus activities, events, and events sponsored by Campus Activities and associated areas. Events where there is a charge to UNCG students will require the same charge from joint enrollment students.
- Membership in many student organizations, excluding fraternity and sorority life, club sports, intramural sports

The first step in joining Spartan Passage is to complete the RCC admissions process. Visit admissions.uncg.edu/rockingham for more information.

Do you have questions? Email the UNCG Spartan Passage advisor at spartanpassage@rockinghamcc.edu

**East Carolina University - Pirate Promise**
- Guaranteed admission to ECU (note – admission to certain degree-completion programs are departmental decisions)
- Shared electronic records management system
- Waived ECU application fee
- Joint academic advising
- Joint financial aid counseling and micro-scholarship opportunities
- Access to ECU Libraries
- Access to ECU Transit
- Eligible to purchase an ECU One Card (student ID card)
- Eligible for discounted athletic tickets
- Eligible to purchase a fitness center pass
- Eligible to purchase a student parking permit
- Access to programming through the Office of Student Activities and Organizations at ECU
- Access to Pirate Promise Event days on ECU’s campus

The first step in joining Pirate Promise is to complete the RCC admissions process. Visit https://admissions.ecu.edu/apply/transfers/pirate-promise/ for more information on transferring to ECU.

Do you have questions? Email the ECU advisor at piratepromise@rockinghamcc.edu.

**NC A&T State University - Aggie Plus**
- Targeted advising from an Aggie Plus advisor at RCC and NCATSU
- Priority review in the NCATSU admissions process
- Waived application fee
- 1 Aggie Plus program orientation session at RCC at the beginning of each fall term
- 1 Aggie Plus program visit day at NCATSU during the spring term

The first step in joining Aggie Plus is to complete the RCC admissions process. Visit https://www.ncat.edu/admissions/transfer-admissions/ for more information on transferring to NCATSU.

Do you have questions? Email the NCATSU advisor at aggieplus@rockinghamcc.edu.
Dear Students and Prospective Students,

We have adjusted our classes to meet YOUR needs during these challenging times! Safety measures are in place for in-person classes on campus. We also continue to offer online classes, tailored to fit your situation. RCC is open for students to come in, but we are able to help you virtually as well. We have your back.

Sincerely,
Rockingham Community College

WHAT CAN I STUDY AT RCC?

ASSOCIATE DEGREES
Accounting and Finance
Agribusiness
Nursing
Nursing, LPN to ADN option
Business Administration
Computer-Integrated Machining
Cosmetology (on hold Fall 2020)
Criminal Justice Technology
Early Childhood Education
- Transfer Track – Licensure
- Transfer Track – Non-Licensure
Career Track
Electrical Systems Technology
General Occupational Technology
Information Technology
Manufacturing Technology
Medical Office Administration
Medical Billing and Coding
Patient Services Representative
Prehealth Respiratory Therapy
Prehealth Surgical Technology
Respiratory Therapy
Surgical Technology

DIPLOMA PROGRAMS
AC, Heating & Refrigeration Technology
Computer-Integrated Machining
Cosmetology
Industrial Systems Technology
Medical Office Administration
Practical Nursing
Surgical Technology
Welding Technology

COLLEGE TRANSFER PROGRAMS
Associate in Arts
Associate in Science
Associate in Fine Arts in Visual Arts
Associate in General Education Nursing

COLLEGE TRANSFER PROGRAMS

Associate in Arts/Science/
Fine Arts Degree
These AA/AS/AFA degrees are designed for students wishing to transfer to a four-year university, and represent completion of approximately half of a bachelor's degree program. The degrees require approximately 64 semester hours and can typically be completed within two years by full-time students.

CAREER & TECHNICAL PROGRAMS

Associate in Applied Science (AAS Degree)
These degrees provide extensive entry-level employment training in professional fields. AAS degrees range from 64 to 76 semester hours and can typically be completed within two years by full-time students.

Diploma
Diploma programs provide entry-level employment training in fields that require less extensive training than an AAS degree. These programs range from 36 to 48 semester hours and can usually be completed by full-time students within two semesters and one summer session.

Certificate
A certificate provides entry-level employment skills and is often a way to get specific training in an area related to a diploma or AAS degree. These programs range from 12 to 18 semester hours and can usually be completed within one semester.

...and, take a look at the workforce continuing education programs in this catalog. These programs are scholarship eligible, short-term, and lead to employment.
Advanced Emergency Medical Technician

The primary focus of the Advanced EMT is to provide basic and limited advanced emergency medical care and transportation for critical and emergent patients who access the emergency medical system. This individual possesses the basic knowledge and skills necessary to provide patient care and transportation.

Advanced Emergency Medical Technicians function as part of a comprehensive EMS response, under medical oversight. Advanced Emergency Medical Technicians perform interventions with the basic and advanced equipment typically found on an ambulance. The Advanced Emergency Medical Technician is a link from the scene to the emergency health care system. NC fee-exempt status applies; however additional fees and books are the responsibility of the student. Graduates from this program will be able to take the North Carolina and National Registry AEMT Cognitive Exam.

Instructors: King & Doolin  Cost: $180  Fees: $179  Total cost: $359

Course Code  Section  Days        Date     Time              Loc
EMS-4300-01  51272  Week 1 MT  10/12/20-2/10/21  8:30AM-4:30PM  OHS 123
Week 2 WTH

EMT is to provide basic and limited emergency medical care and transportation for critical and emergent patients who access the emergency medical system. This individual possesses the basic knowledge and skills necessary to provide patient care and transportation.

Emergency Medical Technician Initial

The EMT program is designed to teach basic life support skills. EMTs are able to function in many areas including EMS systems, fire departments, hospitals, rescue squads and physician offices. The class consists of lectures and hands-on skills instruction as well as field clinical opportunities. Upon successful completion of this course, students will be eligible to sit for the North Carolina or National Registry EMT examination. Prices below include tuition as well as additional fees of clinical uniform shirts, CPR card fee, and malpractice insurance. North Carolina tuition exemption status does apply; however additional fees and books are the responsibility of the student. Contact the RCC Bookstore to purchase required textbook and workbook: “Emergency Care, 13th Edition” by Brady (ISBN 9780134010731), and “Workbook for Emergency Care, 13th Ed” by Brady (ISBN 9780134010731).

Instructors: King & Doolin  Cost: $180  Fees: $68  Total cost: $248

Course Code  Section  Days        Date     Time              Loc
EMS-4200-01  50603  TTH 9/29/20-2/9/21  6PM-30PM  OHS 207
S (every other starting 10/10)  8AM-5PM  OHS 207

EMS-4200-02  50604  MW 11/30/20-4/19/21  6PM-10PM  OHS 207
S (every other starting 12/12)  8AM-5PM  OHS 207

Paramedic Initial

This program meets National Standard Curriculum. The program provides the knowledge, skills and attributes to provide advanced emergency medical care as a paramedic for critical and emergent patients who access the emergency medical system, and prepares graduates to enter the workforce. Students will gain complex knowledge, competency, and experience while employing evidence-based practice under medical oversight, and serve as a link from the scene into the healthcare system. Employment opportunities include providers of emergency medical services, convalescent ambulance services, fire departments, rescue agencies, hospital specialty areas, industry, educational and government agencies. Class includes lectures, hands-on skills instruction, and field clinical opportunities. Upon successful completion of this course, students will be eligible to sit for the North Carolina State Paramedic examination. Students must be certified as a North Carolina or National Registry EMT. Class costs includes tuition and additional fees of clinical uniform shirts, CPR card, and malpractice and accident insurance. NC fee-exempt status applies; however additional fees and books are the responsibility of the student. Contact the RCC Bookstore to purchase three required textbooks: “Paramedic Care: Principles & Practice, Vols. 1-5” (ISBN 9780134575964); “Basic Arrhythmias, 8th Ed” (ISBN 9780134380995); and “Prehospital Emergency Pharmacology, 7th Ed” (ISBN 9780135138229).

Instructor: TBA  Cost: $360  Fees: $376  Total cost: $736

Course Code  Section  Days        Date     Time              Loc
EMS-4400-01  50608  MW 10/5/20-12/15/21  6PM-10PM  OHS 120
S (every other starting 10/17)  8AM-5PM  OHS 120

Central Sterile Processing

This program prepares students for the field of Sterile Processing and Central Service Supply. Students will develop skills necessary to properly disinfect, prepare, process, store, and issue both sterile and non-sterile supplies and equipment for patient care. Students will also learn to operate sterilizing units and monitor effectiveness of the sterilization process. Graduates will receive a certificate and may be eligible to apply to take the National Institute for Certification of Healthcare Sterile Processing and Distribution Personnel Examination (CBSPD). Employment opportunities include surgery centers, dialysis facilities, and central processing units in hospitals.

Instructor: Talley  Cost: $518  Fees: $708  Total cost: $1226

Course Code  Section  Days        Date     Time              Loc
MED-3002-01  50598  TH 8/27-11/12  7AM-3PM  OHS 116
M-SU   Online
**Medical Assisting**

This program provides skills training in three competency areas related to the job performance for medical assistants: administrative office, laboratory, and clinical. Course work includes instruction in scheduling appointments, insurance coding and billing, medical transcription, computer operations, assisting with examinations/treatments, performing routine laboratory procedures, and ethical/legal issues associated with patient care. Upon completion, students will have the knowledge base to apply for national certification as a Medical Assistant.

Instructor: Thomas  
**Course Code**  **Section**  **Days**  **Date**  **Cost**  **Loc**  
MED-3300-01  50601  M–TH  8/17-12/21  $180  OHS TBA

**Nurse Aide**

This program is designed to prepare graduates to provide personal care and perform basic nursing skills for the elderly and other adults. Emphasis on aging process including mental, social and physical needs of the elderly, patients’ rights, nutrition management, elimination procedures, safe environment, restorative services, personal and special care procedures and activities, human body structure and function and related common disease/disorders, communication and documentation, death and dying, and roles of the nursing assistant and health team members. A skill/competency evaluation is required. The course includes class, laboratory and clinical learning experiences. Upon satisfactory completion of the course and skill/competency evaluation, the graduate is eligible to apply for listing as a Certified Nurse Aide I by the N.C. Division of Facility Services.

Instructor: Varies  
**Course Code**  **Section**  **Days**  **Date**  **Time**  **Loc**  
NUR-3240-03  50618  M–TH  8/24–11/8  8AM-12PM  OHS 131
NUR-3240-04  50619  M–TH  8/24–11/8  1PM-5PM  OHS 131
NUR-3240-05  50621  M–TH  8/24–11/8  5:30-9:30PM  OHS 131

**Medication Aide**

This course is designed to meet the training requirements for becoming qualified as a Medication Aide. The course covers the six rights of medication administration for non-licensed personnel. Topics include medication administration via the oral, topical and instillation routes, medical asepsis, hand hygiene, terminology, and legal implications. Upon completion, students should be able to take the competency exam and demonstrate skills necessary to qualify for listing on the North Carolina Medication Aide Registry.

Instructor: Baird  
**Course Code**  **Section**  **Days**  **Date**  **Cost**  **Loc**  
PHM-4100-01  50617  MT  9/14-9/29  $70  OHS 134

**CPR (American Heart Association-Basic Life Support – Health Care Provider Course)**

Learn how to recognize an emergency, care for conscious and unconscious choking victims, recognize signs of a heart attack, rescue breathing and cardiopulmonary resuscitation. This course also provides an introduction to automated external defibrillation and is approved by American Heart Association. When the course is completed, students receive an AHA/BLS recognition card that is valid for 2 years. No fee exemptions. Prepayment and preregistration is required no later than one business week prior to class. **AHA Cards are now eCards; you must have an email address to access your card.** To preregister, call Donna Thompson at 336-342-4261 x2602.

**Pharmacy Technician**

This program provides instruction in accordance with the guidelines of the Pharmacy Technician Certification Board (PTCB) on topics applicable to medications, patient safety and quality assurance, order entry and processing, and federal requirements related to pharmacy practice. Through an in-depth integrated curriculum, students learn what is required to work in both retail and institutional pharmacy settings to safely dispense medication to patients under the supervision of a licensed pharmacist. Students successfully completing the program receive certificates and will be eligible to take the Pharmacy Technician Certification Exam (PTCE). Upon achieving a passing score on the PTCE, PTCB will award the Certified Pharmacy Technician credential, CPhT, a professional credential recognized throughout the practice of pharmacy. Contact the RCC Bookstore to purchase the required textbook: “Mosby’s Pharmacy Technician: Principles and Practice, 5th Ed (2019)” (ISBN 978-0-323-44356-2) by Neumiller, Steelman and Davis.

Instructor: Madren  
**Course Code**  **Section**  **Days**  **Date**  **Time**  **Loc**  
PhM-3250-01  50616  TTH  8/18-12/10  9AM-12PM  TBA

**Quick Health Certifications**

**CHECK PAGE 10 TO SEE IF YOUR COURSE QUALIFIES FOR THE EAGLE TRAIN AND GAIN SCHOLARSHIP!**
First Aid
The American Heart Association HeartSaver First Aid is a classroom, video-based, instructor-led course that teaches critical skills to respond to and manage an emergency in the first few minutes until emergency services (EMS) arrives. Students learn skills such as how to treat bleeding, sprains, broken bones, shock and other first aid emergencies. When the course is completed, students receive an AHA First Aid recognition card that is valid for 2 years. There are no fee exemptions and First Aid card fees are included in the cost. Pre-payment and preregistration is required no later than three business days prior to the class. AHA First Aid Cards are now eCards; you must have an email address to access your card. To preregister, call Donna Thompson at 336-342-4261 x2602.

Instructor: Varieties Cost: $30 Fees: $15 Total cost: $35
Course Code   Section   Days  Date     Time     Loc
SEF-7077-01   50334   S     8/29     2PM-5PM   OHS 131
SEF-7077-02   50335   S     10/24    2PM-5PM   OHS 131
SEF-7077-03   50336   F     11/13    2PM-5PM   OHS 131

eLearning CPR Skills Practice & Testing
Are you seeking an alternative to classroom training or wishing to renew an existing AHA certification? The eLearning online course offers a flexible training option. The online cognitive portion, provided by AHA, allows students to complete learning at their own pace and convenience. Students should schedule a Skills Practice and Testing session prior to taking the online cognitive portion. Once students complete the online cognitive portion, they must attend scheduled hands-on skills practice and testing session to complete their certification. During this session students will have the opportunity for one-on-one practice before a skill test with a certified AHA instructor. Upon successful completion of these parts students will be proficient in the required skills and will receive a certification in the associated discipline. The student will need to bring the eLearning certificate to the appointment along with a valid email address for the certificate. AHA CPR Cards are now eCards; you must have an email address to access your card. Appointment times are Monday/Wednesday 9-5; Tuesday/Thursday 9-7 and Friday 9-12. Appointments will be given in one hour increments. To make an appointment, contact Donna Thompson at 336-342-4261 x2602 or thompson374@rockinghamcc.edu.

Instructor: Varieties Cost: $25 Fees: $10 Total cost: $35
Course Code   Section   Days  Date     Time     Loc
SEF-7155-01   50322   M-F    9/14-9/18   –      OHS 101
SEF-7155-02   50323   M-F    10/12-10/16 –      OHS 101
SEF-7155-03   50324   M-F    11/9-11/13 –      OHS 101
SEF-7155-04   50325   M-F    12/7-12/11 –      OHS 101

AHA BLS Instructor
This course is the classroom component required to become a CPR instructor. For information on the complete requirements to become an American Heart Association instructor, please visit: http://www.heart.org and follow the link for Instructors and Training Centers. NC fee exempt status applies. Please contact Donna Thompson at 336-342-4261 x2602 for registration and additional information.

Instructor: Thompson Cost $70
Course Code   Section   Days  Date     Time     Loc
SAF-3023-01   50341   S     11/21    8AM-5PM   OHS 131

Advanced Cardiac Life Support
ACLS is an advanced, instructor-led classroom course that highlights the importance of team dynamics and communication, systems of care and immediate post-cardiac arrest care. It also covers airway management and related pharmacology. In this course, skills are taught in large, group sessions and small, group learning and testing stations where case-based scenarios are presented. Pre-payment and preregistration are required no later than three business days prior to the class. To preregister, call Donna Thompson at 336-342-4261 x2602. NC fee exempt status applies.

Instructor: Varieties Cost: $70 Fees: $10 Total cost: $80
Course Code   Section   Days  Date     Time     Loc
EMS-3048-01   50339   WTH   8/26-8/27  8AM-5PM  OHS 120

Advanced Cardiac Life Support Recertification
Pre-payment and preregistration are required no later than three business days prior to the class. To preregister, call Donna Thompson at 336-342-4261 x2602. NC fee exempt status applies.

Instructor: Varieties Cost: $70 Fees: $10 Total cost: $80
Course Code   Section   Days  Date     Time     Loc
EMS-3048-02   50340   TH    8/27    8AM-5PM  OHS 120

AHA ACLS Instructor
This course is the classroom component required to become an ACLS instructor. For information on the complete requirements to become an American Heart Association instructor, please visit: http://www.heart.org and follow the link for Instructors and Training Centers. Please contact Donna Thompson at 336-342-4261 x2602 for registration and additional information.

Instructor: Thompson Cost $70
Course Code   Section   Days  Date     Time     Loc
EMS-3104-01   50343   F     8/21    8AM-5PM  TBA

Pediatric Advanced Life Support
This classroom, video-based, Instructor-led course uses a series of simulated pediatric emergencies to reinforce the important concepts of a systematic approach to pediatric assessment, basic life support, PALS treatment algorithms, effective resuscitation and team dynamics. The goal of the course is to improve the quality of care provided to seriously ill or injured children, resulting in improved outcomes. Pre-payment and preregistration are required no later than three business days prior to the class. To preregister, contact Donna Thompson at 336-342-4261, x2602. NC fee exempt status applies.

Instructor: Varieties Cost: $70 Fees: $10 Total cost: $80
Course Code   Section   Days  Date     Time     Loc
EMS-3046-01   50337   MT    9/28-9/29  8AM-5PM  OHS 131

Pediatric Advanced Life Support Recertification
Pre-payment and preregistration are required no later than three business days prior to the class. To preregister, call Donna Thompson at 336-342-4261 x2602. NC fee exempt status applies.

Instructor: Varieties Cost: $70 Fees: $10 Total cost: $80
Course Code   Section   Days  Date     Time     Loc
EMS-3046-02   50338   T     9/29    8AM-5PM  OHS 131

AHA PALS Instructor
This course is the classroom component required to become a Pediatric Advanced Life Support (PALS) instructor. For information on the complete requirements to become an American Heart Association instructor, please visit: http://www.heart.org and follow the link for Instructors and Training Centers. To preregister, call Donna Thompson at 336-342-4261 x2602.

Instructor: Thompson Cost $70
Course Code   Section   Days  Date     Time     Loc
EMS-3105-01   50342   F     9/25    8AM-5PM  TBA
GET THE RIGHT TOOLS FOR YOUR JOB SEARCH!

*Classes meet at various locations and times.*

**JUMP INTO THE WORKFORCE**

*Ongoing open lab allows students to drop in for help with:*

- Resume Writing
- Resume Revisions
- Cover Letters
- Job Seeking Skills
- Job Interview Skills
- Job Search Planning
- Online Applications
- Soft Skills
- Career Exploration
- Computer Classes
- Career Readiness Certification ... and MORE!

**JOB SEEKERS LABS**

*Short, two-hour workshops*

- Get Noticed: Best resume and interview practices
- Job Search: Strategies that work
- Soft Skills: How to get and keep a job

**BOOT CAMPS**

*One- or two-day workshops designed for and hosted by agencies, employers, organizations, and others covering topics including:*

- Soft Skills
- Workplace Behavior
- Hiring Process
- And more!

**ONLINE WORKSHOPS**

*Learn at your own pace how to get and keep a job*

- Job Search Success
- Job Readiness for the Workplace

Contact Gwendolyn Roy at 336-342-4261 x2006 for more information!
We can help pay for your workforce development class!

Workplace dynamics are changing across North Carolina and Rockingham County is no exception. The RCC Foundation is better positioned than ever to help Rockingham Community College address the changing needs of business, industry, and students in our county.

The Eagle Train and Gain Scholarship Program provides financial assistance to students enrolled in a workforce development program that leads to an industry-recognized credential.

More Info: 336-342-4261 ext. 2000 or finaid@rockinghamcc.edu
**CompTIA Network+ and Security+**
This program is intended for entry-level computer support professionals with a basic knowledge of computer hardware, software, and operating systems who wish to increase their knowledge and understanding of networking concepts. Students will obtain the required skills needed to prepare for a career in network support or administration and will prepare for the CompTIA Net+ certification exam. In addition, students will understand the field of network security and how it relates to other areas of Information Technology while preparing for the CompTIA Sec+ certification exam. This course provides the broad-based knowledge necessary to prepare for further study in specialized security fields or it can serve as a capstone course that introduces the field. Prerequisite: Networking experience is helpful but not mandatory; A+ certification or equivalent skills and knowledge is helpful but not mandatory. CompTIA Network+ and Security+ is a bundled course and enrollment in this course includes coverage of both classes (students may not split the course). This is a hybrid course. Class will meet face-to-face one night a week and a portion of the coursework will be delivered online. Prepayment of tuition and purchase of the course materials is required. Registration fees do not include certification exam fees.

Instructor: Pere  
Course Code Section Days Date Time Loc  
NET-7003-01 50683 T 8/20-12/10 6PM-9PM ADT 120 ONLINE

**Microsoft Office: Word, Excel, and PowerPoint**
This course is intended to equip students with the skills needed to confidently utilize Word, Excel, and PowerPoint on the job or at home. In addition, students will obtain the knowledge necessary to prepare for the Microsoft Office Word, Excel, and PowerPoint certification exams. This is a bundled course and all coursework will be delivered online. Prepayment of tuition and purchase of course materials is required. Registration fees do not include Microsoft certification exam fees.

Instructor: Knight  
Course Code Section Days Date Time Loc  
OST-7133-01 50718 - 8/31-12/04 - Online

**QuickBooks 2020 for Beginners**
Learn the basic financial principles and procedures needed to manage a small to mid-size business utilizing the accounting software program, QuickBooks. This course is intended for those who are new to QuickBooks as well as those who have utilized earlier versions. Coursework will be delivered online. Prepayment of tuition and purchase of course materials are required. Registration fees do not include certification exam fees.

Instructor: Tate  
Course Code Section Days Date Time Loc  
ACC 7210-01 51296 9/9-9/30 21 - Online

**Intermediate QuickBooks 2020**
This course is designed to go beyond the basics. Students will learn how to utilize the more advanced features of the accounting software program, QuickBooks. This course is intended for those who have basic knowledge of QuickBooks and are looking to advance their skills as well as those who are needing a refresher course. Coursework will be delivered online. Prepayment of tuition and purchase of course materials are required.

Instructor: Tate  
Course Code Section Days Date Time Loc  
ACC-7121-01 51297 - 10/26-12/04 - Online

**Accounting Fundamentals Online Series - $125**
**Accounting Fundamentals:** In this course, you’ll learn the basics of double-entry bookkeeping, as well as how to analyze and record financial transactions. You’ll get hands-on experience with handling accounts receivable, accounts payable, payroll procedures, sales taxes, and various common banking activities. We’ll cover all the bases, from writing checks to preparing an income statement and closing out accounts at the end of each fiscal period.

**Accounting Fundamentals II:** This course will build on the knowledge you gained in Accounting Fundamentals, to provide you with a solid understanding of corporate accounting practices. You’ll explore such topics as special journals, uncollectible accounts receivable, plant assets, depreciation, notes and interest, accrued revenue and expenses, dividends, retained earnings, and various financial reports for corporations.  
This Series is offered through RCC’s online Ed2Go program. To register, visit www.ed2go.com/rockcc, locate your course, click to add it to your cart, then follow the prompts and choose the month you want to start. Then, look for an email from tuckers@rockinghamcc.edu with a registration form that must be completed, signed and returned with online payment info.

**Certified Medical Reimbursement Specialist**
This course is intended to provide the foundation of knowledge necessary for medical billing professionals. In addition, students will prepare for the industry-recognized Certified Medical Reimbursement Specialist (CMRS) certification offered through the American Medical Billing Association (AMBA). This is a hybrid course. Class will meet face-to-face one night a week and a portion of the coursework will be delivered online. Prepayment of tuition and purchase of course materials are required. Registration fees do not include certification exam fees.

Instructor: Arch  
Course Code Section Days Date Time Loc  
MED-7104-01 50715 M 8/24-12/10 - ADT 104 ONLINE

**NEW!**

336-342-4261  www.rockinghamcc.edu  Start Local. Go Far.  11
**Notary Public**

Notary students learn the requirements and qualifications of the notary public office. Requirements for attestation, fees, general powers and limitations, certifications, oaths, affirmations and affidavits are taught. NC notaries must have a high school diploma or GED; must be at least 18 years old; read, write, and speak English; have no felony convictions; and successfully complete this approved notary course. Additional costs include: Commission fee to Secretary of State, $50; swearing in at the courthouse, $10; required textbook, $28; notary seal, $20-$40 (approx. cost). Prepayment and Notary Book 11th Edition required.

**Customer Service**

This course stresses the importance of delivering quality customer service. Emphasis is placed on customer service from the company’s point of view as well as the customers. Students will study skills in communication, telephone etiquette, netiquette, time management, and problem-solving. In addition, students will learn how to anticipate customer needs and effectively handle customer relations. Coursework will be delivered online. Prepayment of tuition is required.

**Administrative Assistant Online Series - $180**

In this discounted bundle suite, you will learn the skills you need to excel as an administrative professional or executive assistant.

This Series is offered through RCC’s online Ed2Go program. To register, visit www.ed2go.com/rockcc, locate your course, click to add it to your cart, then follow the prompts and choose the month you want to start. Then, look for an email from tuckers@rockinghamcc.edu with a registration form that must be completed, signed and returned with online payment info.

**Vehicle Safety Inspection**

This course teaches participants the proper procedures for conducting vehicle safety inspections. Information on the operation of a safety inspection station is included. Cost includes $8 fee for course manual. Classes are held at Jumper’s Auto Service at 124 N. Fieldcrest Road, Eden.

**Effective Teacher Training**

This 36-hour course is designed to provide teacher assistants and substitutes with principles and practices of effective teaching and is recognized by the NC Department of Public Instruction. The extensive curriculum focuses on skills for basic classroom management, childhood development, and instructional techniques. In addition to this course, the Career Readiness Certificate is recommended for greater employment opportunities. Questions about employment with the Rockingham County Public School system, including whether you may be exempt from this class as a condition of becoming employed with RCS, should be directed to the Human Resources Department at Rockingham County Schools at 336-627-2600. Students must have a high school diploma or GED and must be at least 18 years old to enroll in this class. Purchase required textbook at the RCC Bookstore: “First Days of School, 5th edition,” approximately $32. Note: one section of this course is online; the other is on campus.
Solving Classroom Discipline Problems I: Why do some teachers enjoy peaceful, orderly classrooms while others face daily discipline battles? The answer is that some teachers know the secrets to solving discipline problems. This course reveals those secrets and presents a step-by-step approach to effective, positive classroom discipline.

Solving Classroom Discipline Problems II: In this professional development course, you’ll get the teacher training you need to deal effectively with serious discipline problems and help even the most challenging students you’re teaching make more responsible choices. You’ll discover how to use a new research-based six-step approach to solve severe and chronic discipline problems, including bullying, fighting, using abusive language, stealing, and refusing to work.

Teaching Students with ADHD: Children with attention deficit hyperactivity disorder (ADHD) are always hearing things like “Try harder,” “Pay attention,” and “Sit still.” And they’d love to do these things; but they don’t know how. In this course, you’ll discover practical ways to help children with ADHD control their behavior and succeed in school.

This Series is offered through RCC’s online Ed2Go program. To register, visit www.ed2go.com/rockcc, locate your course, click to add it to your cart, then follow the prompts and choose the month you want to start. Then, look for an email from tuckers@rockinghamcc.edu with a registration form that must be completed, signed and returned with online payment info.

Survival Kit for Teachers Online - $70
Feel a little trepidation before entering your classroom? You’re not alone! Whether you’re already teaching, a newly credentialed graduate, or a substitute looking to transition to full-time, this course will provide you with proven tools, tips, and tricks to make your early years in the classroom a breeze. Teaching is a balancing act, and it requires a blend of subject expertise and classroom skills to reach all of your diverse learners. In this informational and interactive course, you’ll learn the particulars of running a motivational classroom that will feel like home to your students. You will discover how to write winning lesson plans, reach diverse learners through differentiated instruction, communicate clearly, plan memorable events, and keep stress at bay so you can feel good about going to work every morning. You will reap the benefits gained through many years of firsthand classroom experience.

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Writing Fiction Fiction Series Online - $125
This course series will help you plan, write, and edit fiction. Write Fiction Like a Pro focuses on ideation and plotting. You will first learn how to plot the structure of your story and flesh out characters. As you progress to Advanced Fiction Writing, you will begin to look at dialogue, setting, action, viewpoint, and tense with a professional’s eye. When your draft is close to being finished, you will then learn how to pare down and refine your manuscript. These lessons will help you develop and sharpen your fiction writing skills. As you apply each technique, your story will take shape, with a clear path from beginning to end. By the time you finish this series, you will be ready to submit your work for publishing.

This class is offered through RCC’s online Ed2Go program. To register, visit www.ed2go.com/rockcc, locate your course, click to add it to your cart, then follow the prompts and choose the month you want to start. Then, look for an email from tuckers@rockinghamcc.edu with a registration form that must be completed, signed and returned with online payment info.

Educator’s Fundamentals Series Online - $180
Solving Classroom Discipline Problems I: Why do some teachers enjoy peaceful, orderly classrooms while others face daily discipline battles? The answer is that some teachers know the secrets to solving discipline problems. This course reveals those secrets and presents a step-by-step approach to effective, positive classroom discipline.

Mechanized Trail Construction During this advanced three-day training session, participants gain an introduction into the world of mechanized trail building and train on a variety of mini-excavators and a Sutter trail dozer. Please contact Trevor Flanery, director of Duke Energy TRAILS at RCC for more details at 336-342-4261 x2704.

Instructor: TBA
Course Code: SEF-7173-01
Section: 50572
Days: TWTH
Date: 10/6-10/8
Cost: $500
Time: 8AM-5PM
Loc: BLC 108

Duke Energy TRAILS includes a site visit to a local trail system to evaluate sustainable trail management topics. Students should bring their own lunch, snacks, and plenty of drinking water. Participants must dress appropriately for hiking – long pants and closed-toe shoes (boots preferred), and be prepared to hike 3-6 miles over the course of two days.

Instructor: TBA
Course Code: ENV-7014-01
Section: 50575
Days: WTH
Date: 9/16-9/17
Cost: $70
Time: 8AM-5PM
Loc: BLC 108

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<tr>
<td>SEF-7179-01</td>
<td>50574</td>
<td>WTH</td>
<td>10/13-10/15</td>
<td>8AM-5PM</td>
<td>BLC 108</td>
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### Chainsaw Safety
Chainsaw safety classroom and field training is covered during this two-day USFS-certified training session by Helton Forestry Enterprises. Due to significant storm damage to area trails, the need for certified and re-certified chainsaw operators is a critical issue. Participants learn basics of chainsaw job hazard analysis, use and maintenance, directional felling, as well as saw tasks and techniques. Students perform chainsaw operations and are evaluated on their skill level under the guidance of one of the more experienced USFS qualified instructor/certifiers in N.C. Certificates are awarded to all participants. Chainsaws will be provided. Gloves, hard hat, safety goggles and chaps should be furnished by student. Leather boots (required).

Instructor: Helton Forestry Enterprises  
Cost: $200

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<th>Course Code</th>
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<tr>
<td>SEF-7192-01</td>
<td>50570</td>
<td>FS</td>
<td>9/18-9/19</td>
<td>8AM-5PM</td>
<td>BLC 108</td>
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### Multi-Story Forest Crops
Learn how to make your forest work for you. Both long-term and short-term cash crops can be grown within the varying ecosystems within the forest. Explore a variety of forest farming crops and techniques ranging from the forest floor to the canopy; niche crops to silvopasture to timber and more are discussed. Develop a basic understanding of a variety of economic opportunities, how to assess a forest for potential, and realistic options to utilize their forest land. Class includes lecture and forest time. Be prepared for weather and insects.

Instructor: S. Warren  
Cost: $70

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<tr>
<td>SEF-7199-01</td>
<td>48876</td>
<td>S</td>
<td>8/15</td>
<td>9AM-4PM</td>
<td>BLC-108</td>
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### Watershed Restoration
From drinking water to irrigation to outdoor recreation and economic development, helping to improve and maintain the health and natural functions of river systems requires considerable effort and collaboration. This class introduces the major environmental issues, planning agencies and organizations, applicable laws, and public participation processes important for this growing challenge.

Instructor: Flanery  
Cost: $70

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<tr>
<td>ENV-7017-01</td>
<td>48873</td>
<td>F</td>
<td>8/28-8/29</td>
<td>8AM-5PM</td>
<td>BLC 108</td>
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**New this fall at RCC!**

**Agribusiness Technology Degree**  
Associate in Arts Online  
EMS Bridge Program
FIRE/RESCUE TRAINING

North Carolina Fire & Rescue Commission Certification Classes

**Firefighter Certification**

**Technical Rescuer**
- Vehicle Rescue
- Trench Rescue
- Water Rescue
- Wilderness Rescue
- Machinery & Agricultural Rescue
- Confined Space Rescue
- Structural Collapse Rescue

**Haz-Mat Level I Responder**

**Driver Operator**
- Pump Operations
- Aerial Operations
- Emergency Vehicle Driver
- Mobile Water Supply

**Fire & Life Safety Educator Levels I, II & III**

**Instructor Methodology**
- TIMS
- RIC

*Students should be associated with a fire or rescue department*

Info:
Randy D. Evans
336-342-4261 ext. 2390
evansr@rockinghamcc.edu

Class Schedules:
www.rockinghamcc.edu
Click Continuing Education and then Fire & Rescue
**Creative Arts**

**Drawing People and Portraits**
This drawing course is specially designed for students who want to improve their drawing skills with portraits and people. Students find this course highly rewarding in improving their ability to sketch peoples’ faces and bodies. Student supply list: Spiral bound sketchbook (average size), regular pencils, erasers, paper towels for cleanup, soft brush for brushing away eraser debris (to prevent smudging), paper.

Instructor: Boles  
Course Code: CSP-7139-01  
Section: 50504  
Days: W  
Date: 10/20-12/8  
Time: 1PM-4PM  
Loc: BLC 101  
Cost: $70

**Drawing as Art**
A spiral bound sketchbook is used to practice and learn drawing basics and more. Anyone who wants to learn to draw or improve their drawing skills will enjoy this class. Student supply list: Spiral bound sketchbook (average size), regular pencils, erasers, paper towels for cleanup, soft brush for brushing away eraser debris (to prevent smudging), paper.

Instructor: Boles  
Course Code: CSP-7137-01  
Section: 50502  
Days: T  
Date: 8/25 – 10/13  
Time: 1:30-4:30PM  
Loc: BLC 101  
Cost: $70

**Fall Holiday Painting**
This is a special course where students paint small canvases each week with different decorative/seasonal/holiday scenes. These are great for holiday gift-giving or to keep for yourself. This is a fun paint class for anyone. Student supply list: Table cover, paper towels, paper plates, water container, basic acrylic colors, basic brushes, at least eight small canvases (any small size you’d like).

Instructor: Boles  
Course Code: CSP-7138-01  
Section: 50503  
Days: W  
Date: 8/26-10/14  
Time: 1PM-4PM  
Loc: BLC 101  
Cost: $70

**Holiday Painting Course**
This course is highly anticipated every year. Each week students create a holiday and decorative small painting to give away or keep. Special instruction on glass painting and other specialty painting is also taught. Student supply list: Table cover, paper towels, paper plates, water container, basic acrylic colors, basic brushes, at least eight small canvases (any small size you’d like).

Instructor: Boles  
Course Code: CSP-7140-01  
Section: 50505  
Days: W  
Date: 10/21-11/25  
Time: 1PM-4PM  
Loc: BLC 101  
Cost: $70

**Pottery Making**
Learn how to design and make pottery using the potter’s wheel and various hand-building techniques. This 48-hour course is open to all levels and focuses on individual instruction. Students take their ideas through the entire process - from clay processing to glazing and, finally, the kiln. Daily demonstrations are supplemented with handouts, slide-talks and videos. Beginners in clay will leave with a solid foundation and understanding of working in a cooperative pottery studio and more advanced makers will be able to focus in and further develop their ideas. Clay, glaze materials and firings will be provided.

Instructor: Jones  
Course Code: PRC-7153-01  
Section: 50699  
Days: M  
Date: 8/17-12/7  
Time: 6PM-9PM  
Loc: CCA 104  
Cost: $175

**Fundamentals of Woodworking**
This course covers the heritage art of woodworking at the introductory level. Course work includes discussion on history and trends, practice, and information to build and supply appropriate studios. Upon completion, students are prepared to either advance to a higher skill level or to fabricate and market their goods. Safety glasses and hearing protection are required. Students need wood for projects. Discussion is held at the beginning of class about what types of wood would work best for each student’s project and guidance is provided about obtaining wood. The quantity and purchase amount will vary per student and per project but will cost $50 or less. The Center for Creative Woodworking has poplar wood for purchase. If students prefer wood other than poplar, it may be purchased elsewhere. Please call the instructor at 336-394-4718 for recommendations. Some students prefer to bring in wood from other sources, such as an old home place or a fallen tree. However, neither Rockingham Community College staff nor the Center for Creative Woodworking staff will cut down trees or retrieve fallen wood from private community members. Wood obtained from anywhere other than the CCWW must be inspected and approved by the instructor. Class will meet during Fall Break (week of Oct. 14). $20 supply fee included.

Instructor: Smith  
Course Code: PRC-7100-01  
Section: 50689  
Days: T  
Date: 9/1-11/17  
Time: 5:45-9:15PM  
Loc: CCWW  
Cost: $145

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www.rockinghamcc.edu  
336-342-4261
Intermediate Woodworking
This intermediate woodworking course covers the heritage art of woodworking at the intermediate level, and includes discussion on history and trends, practice, and information to build and supply appropriate studios. Upon completion, students will be prepared to advance to a higher skill level or to fabricate and market their goods. Students will need wood for projects. Students will have learned about the type and quantity of wood needed while completing the Fundamentals class. Wood obtained from anywhere other than the CCWW must be inspected and approved by the instructor. *Must have taken the Fundamentals of Woodworking class prior to enrolling in this class.* $20 supply fee included.

Instructor: Smith
Cost: $145
Course Code  Section  Days  Date  Time  Loc
PRC-7143-01  50690  W  9/2-11/18  5:45-9:15PM  CCWW
PRC-7143-02  50691  TH  9/3-11/19  5:45-9:15PM  CCWW

Fine Points of Furniture Construction
This course is designed to cover the heritage art of woodworking at an advanced level. Coursework includes discussion on the history, trends, and practice of the art and information to build and supply appropriate studios. Upon completion, students are prepared to either advance to a higher skill level or to fabricate and market their goods. Safety glasses and hearing protection are required. Students need wood for projects. Students will have learned about the type and quantity of wood needed while completing the Fundamentals class. Wood obtained from anywhere other than the CCWW must be inspected and approved by the instructor. *Must have taken the Fundamentals of Woodworking class prior to enrolling in this class.* $20 supply fee included.

Instructor: Smith
Cost: $200
Course Code  Section  Days  Date  Time  Loc
PRC-7127-01  50688  TTH  9/1-11/19  8AM-3:30PM  CCWW

Starting a business is a tremendous undertaking.
Let us help you plan for success!
The Small Business Center at RCC delivers free seminars to business owners, prospective start-ups, RCC students, and to the general public

Our topics cover:
- Entrepreneur readiness
- Leveraging Internet resources
- Ecommerce selling and marketing
- Small business funding/financing
- Cash flow for profitability
- Business planning for success
- Marketing/research/analysis
- Taxes/licenses/legal structures
- Building and keeping customers

For more information, call
Susan Reagan, Director,
Small Business Center
336-342-4261 ext. 2245

For one-on-one counseling or to register for seminars:
www.ncsbc.net/center.aspx?center=75430

The Rockingham Community College Small Business Center (SBC) is located on the RCC campus, with a satellite office at the county economic development department. The SBC provides a range of free services to small business owners, prospective owners and anyone who is determined to be a more successful and fulfilled person. The SBC at RCC is part of the North Carolina Small Business Center Network: https://www.ncsbc.net/

Small businesses are vital to Rockingham County and North Carolina. More than 97% of all North Carolina businesses employ less than 100 people and over 80% of all North Carolina businesses employ 20 workers or less. In the coming years, small businesses are expected to generate an additional 900,000 jobs in North Carolina. The SBC helps to foster that growth by offering assistance to small businesses and prospective small business owners through useful information, education and training, counseling and referral.

The SBC delivers:
- Free seminars critical to small business owners, prospective start-ups, RCC students and to the general public
- In-person, one-to-one assistance for small business owners and prospective start-ups
- Business and industry resources
- Partnerships with federal, state and local resources
1. Administration Building
2. Advanced Technologies Building
3. Apple Amphitheater
4. Bishopric Lifelong Learning Center
5. Building Trades Laboratory
6. Center for Creative Arts
7. Emergency Services Training Center
8. Gilliland Baseball Field
9. Historical Village
10. Horticulture Building
11. Humanities Building
12. Industrial Technologies I Building
13. Industrial Technologies II Building
14. James Library
15. Keys Gymnasium
16. Maintenance Building
17. Owens Health Science Building
18. Science Building
19. Whitcomb Student Center

CLASS LOCATION KEY

ADT - Advanced Technologies
BLC - Bishopric Lifelong Learning Center
CCA - Center for Creative Arts
CCWW - Center for Creative Woodworking
GOWI - Goodwill Resource Center - Reidsville
IT I - Industrial Technology I
JUAS - Jumpers Auto Service - Eden
NCWC - NC Works - Madison
OHS - Owens Health Science Building
To register, see receptionist at Whitcomb Student Center, call 336-342-4261 x2333, mail in this form, or visit www.rockinghamcc.edu/non-credit

Please print all information

Last 4 digits of SSN _____ _____ _____ _____ or Student ID Number ________________________________

Last Name ____________________________ First Name ____________________________

Address ______________________________ City ________________________________

State ________________________________ ZIP ________________________________

Birthdate ______________________________ Gender: ☐ Male ☐ Female

Home Phone ___________________________ Cell/Mobile ___________________________

Email Address __________________________

Work Phone ______________________________ Employment Status: ☐ F/T ☐ P/T ☐ Unemployed

Race: ☐ White ☐ Asian ☐ Black/African American ☐ American Indian/Alaskan Native ☐ Native American (circle all that apply)

Are you of Hispanic origin? ☐ Yes ☐ No

Circle highest grade completed:  1  2  3  4  5  6  7  8  9  10  11  12  GED  13  14  15  16  17

By signing below, I certify that the given information is complete and correct.

Signature ________________________________________________________ Date_________________________

Select Payment: ☐ MasterCard/Visa ☐ Check ☐ Money Order

To pay with MasterCard or Visa: Go to www.rockinghamcc.edu • Click on Continuing Education • Click on How to Register • Click on Register and Pay for Continuing Education Classes • Again, click on Register and Pay for Continuing Education Classes • Key in Course Code • Click Submit • On the left, select the course(s) • Click Submit • Complete information and follow prompts for payment. For Ed2Go payments, contact Cathy Carter at cartercb@rockinghamcc.edu.

To register, complete this form and mail it, along with a check or money order payable to: RCC, PO Box 38, Wentworth, NC 27375, ATTN: Business Office. PLEASE DO NOT SEND CASH.
Need to Complete HIGH SCHOOL?

Study at home or in class... or both!

- Free GED/HiSET classes
- Free ESL classes
- Free Adult High School

Call 336-342-4261 x2146 to get started!
FUNDAMENTALS of STAINED GLASS

Learn stained glass making artistry at the introductory level. Course work includes discussion on the history and trends of the art, practice in the art of stained glass making, and information to build and supply appropriate studios. Leaded glass construction will also be discussed but will not be a focus. Upon completion, students will be prepared to either advance to a higher skill level or to fabricate and market their goods. Safety glasses are required. Students need to obtain the following materials: glass cutter, glass pliers, glass foil, solder, soldering iron, rheostat, workboard (instructions on how to build will be given at the first class). This initial supplies investment will range from $200-$300, depending upon the quality of items purchased.

Instructor: Butler
Cost: $90
Time and Day: 6:15-9:15 p.m. Thursdays
Dates: Aug. 27-Oct. 15 (Course Code PRC-7147-01)
         Oct. 22-Dec. 17 (Course Code PRC-7147-02)
Location: Industrial Technologies 2 Building, Room 101

To register, visit https://www.rockinghamcc.edu/publications/four-easy-ways-to-register or call 336-342-4261 ext. 2107.
Train for a job as an Income Maintenance Caseworker

For the DEPARTMENT OF SOCIAL SERVICES in any North Carolina county

Phase 1: Sept. 29 - Oct. 29
Phase 2: Nov. 4 - Dec. 15

Learn DSS’s NC FAST software system, customer service skills, and other key employability skills

To register: 336-342-4261 ext. 2006