Fall 2015

**Course Schedule** 

# ROCKINGHAM

## NOT YOUR TYPICAL COMMUNITY COLLEGE



www.rockinghamcc.edu

# A Degree From RCC Is A Path

# IN TODAY'S ECONOMY, NO

### *Meet Joey Martin,* **RCC Success Story**

In 2013, Joey Martin was working in a convenience store selling "everything from bullets to baitworms to burgers," but it wasn't what he wanted to be doing. One of his regular customers was Perry Hughes, Department Chair of Career/Technical Education at RCC. After talking to Perry, Joey toured the college's Industrial Technologies Division and discovered that the machining program was the career-track for him. "It was amazing to watch someone take a piece of metal and turn it into something useful," he says.

Joey enrolled at RCC, got his degree, and today has a new career with CPI Tooling, a premier cutting tool distributor, as an inventory manager working with Sturm Ruger<sup>®</sup>. "I manage and update the tooling inventory that is used in the manufacturing of the company's products," he says.

"I'VE GONE FROM MAKING BURGERS TO HELPING MAKE RUGERS, AND IT'S ALL THANKS TO RCC."

Don't wait months or years to find your right career path. As soon as you graduate from high school, come to RCC and let us help you explore the possibilities!





### NOT YOUR TYPICAL COMMUNITY COLLEGE

**APPLY NOW! Complete The Application Process By August 6!** 

# To A Good Job With Good Pay!

# **COLLEGE = MINIMUM WAGE!**



### RCC Is So Affordable It's Crazy! Most of our degrees cost only about \$6,000 - total.

Compare that to other local colleges and you'll see that RCC offers the best value by far!

Financial aid is available, please complete the Free Application for Federal Financial Aid (www.fafsa.ed.gov). Hurry, the process takes about six weeks. We want to make sure you get everything you're eligible to receive!

### **Parents:** Get Your Kids The Education They Need To Get Ahead – And Off Your Couch!

Sad but true – a high school diploma is no longer enough to get ahead, a 2- or 4-year college degree is a necessity!

RCC offers programs that can prepare your child for a career in healthcare, advanced manufacturing, aviation, business, public safety, education and other areas, or to go to a four-year university.

# Apply Now To Start Next Fall!

Apply online at www.rockinghamcc.edu, or come to the Admissions Office on campus and we'll help you complete the application. No appointment is necessary.

For more information visit rockinghamcc.edu or call 336.342.4261, x2333.

## Fall 2015 Application Process Deadline is August 6! Are You Ready?

### Applying is as easy as 1, 2, 3, 4

Complete the following four steps to finish your admissions process:

- Step 1: Complete an RCC Application for Admission. Go to www.rockinghamcc.edu and click on the Apply Now button.
- Step 2: Complete the Free Application for Student Aid (FAFSA) at www.fafsa.gov. You will need to enter RCC's school code: 002958.
- Step 3: Request an OFFICIAL transcript from your high school/GED and all colleges attended. You may bring sealed copies of your t ranscripts to us, or institutions can send transcripts directly to RCC's Admissions Office.
- Step 4: Come by our office in person to speak with an admissions counselor who will discuss your program of study and placement test requirements. Appointments are not necessary, we are happy to meet with you anytime during our business hours.

#### **Rockingham Community College**

Office of Admissions Whitcomb Student Center PO Box 38 Wentworth, NC 27375

Phone: 336-342-4261 Fax: 336-342-1809

Summer Office Hours *Before August 10* M, T, Th: 7:30am - 4:00pm W: 7:30am - 6:00pm F: 9:00am - 12:00pm

Regular Office Hours: Beginning August 10 M, T, Th: 8:00am - 5:00pm W: 8:00am - 6:00pm F: 10:00am - 5:00pm

#### Important August Dates:

- August 3 WebAdvisor and Registration Close at 4:00 PM
- August 3 Fall Tuition and Fees Due by 4:00 PM
- August 5 WebAdvisor Opens at 10:00 AM
- August 5 Start of Sponsored Fall Student Funds Available in Bookstore
- August 6 Deadline to Complete the Application Process for the Fall Semester
- August 11 Registration Opens 10:00 AM 7:00 PM
- August 12 Registration 8:00 AM 7:00 PM
- August 12 Start of Fall Financial Aid Funds Available in Bookstore

#### August 12 - WebAdvisor and Registration Close at 7:00 PM

August 13 - ALL Tuition and Fees DUE by 7:00 PM

#### \* Drop/Add is only available for currently enrolled students

| August 14 - | Drop/Add 8:00 AM – 5:00 PM   |
|-------------|--|
| August 17 - | Fall Semester Begins   |
| August 17 - | Drop/Add 8:00 AM – 7:00 PM   |
| August 18 - | Drop/Add 8:00 AM – 7:00 PM   |
| August 19 - | Drop/Add 8:00 AM – 7:00 PM   |
| August 20 - | Drop/Add 8:00 AM – 7:00 PM   |
| August 21 - | Drop/Add 8:00 AM – 5:00 PM   |
| August 21 - | Drop/Add Tuition and Fees Due by 5:00 PM   |
| August 26 - | Last Day for Refund - 16 Week Classes  |
| September 2 | <ul> <li>Last Day Fall Financial Aid Funds Used for<br/>Bookstore Purchases</li> </ul> |
|             |  |

### **NEW STUDENTS: TO SUCCEED, FOLLOW THESE STEPS**



#### □ Complete the RCC Application Process

Completing the application process is your first step top success at RCC. To begin the application process, please visit our website at www.rockinghamcc.edu, or come by and visit is in person. We are always glad to assist you. Please feel free to call us: 336-342-4261, ext. 2333.

#### □ Apply for Financial Aid

Every student should complete the Free Application for Federal Student Aid (FAFSA). Not only is the FAFSA required to receive need based federal funds, many state and local scholarships also require completion of the FAFSA. Please go to www.fafsa.ed.gov to complete the FAFSA. The RCC school code is 002958.

#### □ Contact your Academic Advisor

Contact your academic advisor as soon as possible to schedule an appointment. Your academic advisor will assist you in selecting courses best suited for your academic needs. To contact your academic advisor, please call 342-4261 and press 0 for the switchboard. Ask to speak with your academic advisor.

#### □ Attend a New Student Orientation

You and your advisor will schedule a time for you to attend New Student Orientation. The orientation will provide valuable information in successfully navigating RCC during your first two weeks of the semester.

#### □ Login to Your Campus Accounts

RCC students have access to three online services: E-Mail, WebAdvisor, and Moodle. You will learn to use these services during New Student Orientation. The earlier you login, the earlier you will have access to important campus information.

#### □ Register for Courses

You may register for courses with your academic advisor or on your own using WebAdvisor. Remember to meet with your academic advisor prior to using WebAdvisor. New and returning students will register at the conclusion of New Student Orientation.

#### □ Pay Tuition by Deadlines

Payment is due by the time specified for each registration period. You may pay in full or establish a payment plan. Students receiving financial aid must complete the entire financial aid process before the payment deadline.

#### □ Get Your Student ID and Parking Permit

Go to the Student Activities Office in the Whitcomb Student Center and get your student ID card and parking permit.

#### □ Purchase Your Textbooks

Before the first class meeting or just after, go to the RCC Bookstore or online book retailers to purchase your textbooks.





## Complete the **Application Process** by August 6.

### Get Ready to Register for Fall Classes.

#### **Academic Related**

| ACA-111 | College Student Success  |
|---------|--------------------------|
| ACA-122 | College Transfer Success |

| Accounting |                 |
|------------|-----------------|
| ACC-120    | Prin of Financi |

ial Accounting ACC-220 Intermediate Accounting I

#### Agriculture

**Basic Farm Maintenance** AGR-111

#### Air Conditioning, Heating, and Refrigeration

| AHR-110 | Intro to Refrigeration |
|---------|------------------------|
| AHR-113 | Comfort Cooling        |
| AHR-151 | HVAC Duct Systems I    |

#### Anthropology

| ANT-210 | General Anthropology |
|---------|----------------------|
|---------|----------------------|

#### Art

| /       |                        |
|---------|------------------------|
| ART-111 | Art Appreciation       |
| ART-114 | Art History Survey I   |
| ART-121 | Two-Dimensional Design |
| ART-131 | Drawing I              |
| ART-132 | Drawing II             |
| ART-214 | Portfolio and Resume   |
| ART-240 | Painting I             |
| ART-241 | Painting II            |
| ART-242 | Landscape Painting     |
| ART-283 | Ceramics I             |
| ART-284 | Ceramics II            |
| ART-285 | Ceramics III           |
| ART-286 | Ceramics IV            |
|         |                        |

#### **Automation and Robotics**

| ATR-112 | Intro to Automation |
|---------|---------------------|
| ATR-212 | Industrial Robots   |

#### Brewing, Distillation, and Fermentation

| BDF-114 | Craft Beer Brewing          |
|---------|-----------------------------|
| BDF-125 | Bev Tech & Calculations     |
| BDF-220 | Applied Craft Bev Chemistry |

| Biology |                           |
|---------|---------------------------|
| BIO-110 | Principles of Biology     |
| BIO-111 | General Biology I         |
| BIO-163 | Basic Anat & Physiology   |
| BIO-168 | Anatomy and Physiology I  |
| BIO-169 | Anatomy and Physiology II |

#### **Blueprint Reading**

BPR-111 Print Reading **BPR-135** Schematics & Diagrams

#### **Business**

| BUS-110 | Introduction to Business |
|---------|--------------------------|
| BUS-115 | Business Law I           |
| BUS-116 | Business Law II          |
| BUS-121 | Business Math            |
| BUS-137 | Principles of Management |
| BUS-225 | Business Finance         |
| BUS-260 | Business Communication   |

#### **Computer Engineering**

| CET-111 Computer Upgrade/Repair | ۱. |
|---------------------------------|----|
|---------------------------------|----|

#### Chemistry

| CHM-130  | Gen, Org, & Biochemistry  |
|----------|---------------------------|
| CHM-130A | Gen, Org, & Biochem Lab   |
| CHM-131  | Introduction to Chemistry |
| CHM-131A | Intro to Chemistry Lab    |
| CHM-151  | General Chemistry I       |

#### **Computer Information Systems**

| CIS-070 | Fundamentals of Computing |
|---------|---------------------------|
| CIS-110 | Introduction to Computers |
| CIS-111 | Basic PC Literacy         |

#### **Criminal Justice**

| CJC-111 | Intro to Criminal Justice  |
|---------|----------------------------|
| CJC-112 | Criminology                |
| CJC-113 | Juvenile Justice           |
| CJC-121 | Law Enforcement Operations |
| CJC-131 | Criminal Law               |
| CJC-132 | Court Procedure & Evidence |
| CJC-141 | Corrections                |
| CJC-212 | Ethics & Comm Relations    |
| CJC-221 | Investigative Principles   |
| CJC-231 | Constitutional Law         |
|         |                            |

#### Communications

| COM-120 | Intro Interpersonal Com |
|---------|-------------------------|
| COM-231 | Public Speaking         |

#### Cosmetology

| COS-111   | Cosmetology Concepts I   |
|-----------|--------------------------|
| COS-112   | Salon I                  |
| COS-113   | Cosmetology Concepts II  |
| COS-114   | Salon II                 |
| COS-115BC | Cosmetology Concepts III |
| COS-116BC | Salon III                |
| COS-117   | Cosmetology Concepts IV  |
| COS-118   | Salon IV                 |

| CTI-141   | formation Technology<br>Cloud & Storage Concepts   |
|---|--|
| CTS-120<br>CTS-130<br>CTS-285   | Hardware/Software Support<br>Spreadsheet<br>Systems Analysis & Design  |
| <b>Drafting</b><br>DFT-110<br>DFT-154   | Basic Drafting<br>Intro Solid Modeling   |
| Development<br>DMA-010<br>DMA-020<br>DMA-030<br>DMA-040<br>DMA-050<br>DMA-050<br>DMA-060<br>DMA-070<br>DMA-080          | tal Mathematics Modules<br>Operations With Integers<br>Fractions and Decimals<br>Propor/Ratio/Rate/Percent<br>Express/Lin Equat/Inequal<br>Graphs/Equations of Lines<br>Polynomial/Quadratic Appl<br>Rational Express/Equation<br>Radical Express/Equations              |
| Development<br>DRE-096<br>DRE-097<br>DRE-098  | tal Reading Modules<br>Integrated Reading Writing<br>Integrated Reading Writing II<br>Integrated Reading Writing III   |
| Economics<br>ECO-251<br>ECO-252   | Prin of Microeconomics<br>Prin of Macroeconomics   |
| Education<br>EDU-119<br>EDU-131<br>EDU-144<br>EDU-151<br>EDU-221<br>EDU-235<br>EDU-261<br>EDU-271<br>EDU-280<br>EDU-284 | Intro to Early Child Educ<br>Child, Family, & Commun<br>Child Development I<br>Creative Activities<br>Children With Exceptional<br>School-Age Dev & Program<br>Early Childhood Admin I<br>Educational Technology<br>Language & Literacy Exp<br>Early Child Capstone Prac |
| Engineering<br>EGR-131 I  | ntro to Electronics Tech   |
| Electricity   |  |

| ELC-112 | DC/AC Electricity   |
|---------|---------------------|
| ELC-113 | Residential Wiring  |
| ELC-117 | Motors and Controls |
| ELC-120 | Intro to Wiring     |
| ELC-128 | Intro to PLC        |
| ELC-138 | DC Circuit Analysis |
| ELC-233 | Energy Management   |

#### **Electronics**

| ELN-110 | Survey of Electronics |
|---------|-----------------------|
| ELN-150 | CAD for Electronics   |
| ELN-237 | Local Area Networks   |

# Fall Registration Going on NOW! CLASSES ARE FILLING FAST

#### English

| English<br>ENG-102<br>ENG-111<br>ENG-112<br>ENG-114<br>ENG-231<br>ENG-232<br>ENG-241     | Applied Communications II<br>Writing and Inquiry<br>Writing/Research in the Disc<br>Prof Research & Reporting<br>American Literature I<br>American Literature II<br>British Literature I |
|--|--|
| Fire Protection<br>FIP-124<br>FIP-152<br>FIP-221<br>FIP-230                              | on Technology<br>Fire Prevention & Public Ed<br>Fire Protection Law<br>Adv Fire Fighting Strat<br>Chem of Hazardous Mat I  |
| <b>Geography</b><br>GEO-111  | World Regional Geography   |
| <b>German</b><br>GER-111<br>GER-112  | Elementary German I<br>Elementary German II  |
| <b>Health</b><br>HEA-110   | Personal Health/Wellness   |
| <b>History</b><br>HIS-111<br>HIS-121<br>HIS-131<br>HIS-221                               | World Civilizations I<br>Western Civilization I<br>American History I<br>African-American History  |
| Horticulture<br>HOR-124<br>HOR-160<br>HOR-162<br>HOR-166                                 | Nursery Operations<br>Plant Materials I<br>Applied Plant Science<br>Soils & Fertilizers  |
| Humanities<br>HUM-115<br>HUM-122   | Critical Thinking<br>Southern Culture  |
| <b>Hydraulics</b><br>HYD-110   | Hydraulics/Pneumatics I  |
| Industrial Sc<br>ISC-112<br>ISC-113  | <b>ience</b><br>Industrial Safety<br>Industrial Specifications   |
| Machining<br>MAC-111<br>MAC-111AB<br>MAC-114<br>MAC-122<br>MAC-152<br>MAC-222<br>MAC-231 | Machining Technology I<br>Machining Technology I<br>Intro to Metrology<br>CNC Turning<br>Adv Machining Calc<br>Advanced CNC Turning<br>CAM: CNC Turning                                  |

#### M

| Mathematics<br>MAT-110<br>MAT-143<br>MAT-152<br>MAT-171<br>MAT-172<br>MAT-271<br>MAT-272                         | Math Measurement & Literacy<br>Quantitative Literacy<br>Statistical Methods I<br>Precalculus Algebra<br>Precalculus Trigonometry<br>Calculus I<br>Calculus II   |  |
|--|---|--|
| <b>Medical Assi</b><br>MED-121<br>MED-122  | <b>sting</b><br>Medical Terminology I<br>Medical Terminology II   |  |
| <b>Marketing</b><br>MKT-120  | Principles of Marketing   |  |
| <b>Maintenance</b><br>MNT-110<br>MNT-131   | Intro to Maint Procedures<br>Metalworking Processes   |  |
| <b>Music</b><br>MUS-110  | Music Appreciation  |  |
| Networking Technology<br>NET-125 Networking Basics   |   |  |
| Network Ope<br>NOS-110<br>NOS-230  | erating Systems<br>Operating Systems Concepts<br>Windows Administration I   |  |
| Nursing<br>NUR-101<br>NUR-1111<br>NUR-117<br>NUR-211<br>NUR-212  | Practical Nursing I<br>ntro to Health Concepts<br>Pharmacology<br>Health Care Concepts<br>Health System Concepts  |  |
| Office System<br>OST-131<br>OST-136<br>OST-148<br>OST-149<br>OST-164<br>OST-236<br>OST-247<br>OST-248<br>OST-286 | ns Technology<br>Keyboarding<br>Word Processing<br>Med Coding Billing & Insu<br>Medical Legal Issues<br>Text Editing Applications<br>Adv Word/Information Proc<br>Procedure Coding<br>Diagnostic Coding<br>Professional Development |  |
| Professional<br>PCC-110<br>PCD-110   | Intro to Pottery<br>Intro to Craft Design   |  |
| Physical Edu   | ication   |  |

| Physical Education |                      |
|--------------------|----------------------|
| PED-111            | Physical Fitness I   |
| PED-117            | Weight Training I    |
| PED-119            | Circuit Training     |
| PED-120            | Walking for Fitness  |
| PED-137            | Badminton            |
| PED-139            | Bowling-Beginning    |
| PED-142            | Lifetime Sports      |
| PED-154            | Swimming for Fitness |

#### Philosophy

| Physics  |                    |
|----------|--------------------|
| PHY-110  | Conceptual Physics |
| PHY-110A | Conceptual Physics |

| PHY-110A | Conceptual Physics Lab |
|----------|------------------------|
| PHY-151  | College Physics I      |
| PHY-251  | General Physics I      |

#### Plumbing

PLU-111 Intro to Basic Plumbing

#### **Political Science**

POL-120 American Government

#### Psychology

Ρ

| PSY-101 | Applied Psychology  |
|---------|---------------------|
| PSY-150 | General Psychology  |
| PSY-241 | Developmental Psych |
| PSY-259 | Human Sexuality     |
|         |                     |

#### **Respiratory Therapy**

| RCP-110 | Intro to Respiratory Care |
|---------|---------------------------|
| RCP-113 | RCP Pharmacology          |
| RCP-114 | C-P Anatomy & Physiology  |
| RCP-211 | Adv Monitoring/Procedures |
| RCP-213 | Neonatal/Ped's Concepts   |
| RCP-234 | RCP Clinical Practice IV  |
|         |                           |

#### Religion

World Religions **REL-110** 

#### Sociology

| SOC-2101 | ntroduction to Sociology |
|----------|--------------------------|
| SOC-213  | Sociology of the Family  |

#### Spanish

| SPA-111 | Elementary Spanish I  |
|---------|-----------------------|
| SPA-112 | Elementary Spanish II |

#### Surgical Technology

| SUR-110 | Intro to Surg Tech  |
|---------|---------------------|
| SUR-111 | Periop Patient Care |

#### Work-Based Learning

| WBL-111 | Work-Based Learning I |
|---------|-----------------------|
|         |                       |

#### Web Technologies

| WEB-140 | Web Development Tools |
|---------|-----------------------|
| Welding |                       |

| WLD-112 | Basic Welding Processes  |
|---------|--------------------------|
| WLD-115 | SMAW (Stick) Plate       |
| WLD-141 | Symbols & Specifications |

### **CONTINUING EDUCATION**

### HOW TO REGISTER FOR A CLASS

- <u>IN PERSON</u> See the receptionist in the Bishopric Lifelong Learning Center Mon.-Fri. 8AM - 5PM
- <u>BY PHONE</u> Call 336-342-4261 Alice Hooker, ext. 2588 Cindy Amos, ext. 2206 Sarah Tucker, ext. 2348

<u>ONLINE</u> - www.rockinghamcc.edu/continuing-education <u>BY MAIL</u> - RCC c/o Continuing Education Registration PO Box 38

Wentworth, NC 27375

#### **CHANGE IN TUITION AND FEES**

The NC General Assembly sets tuition rates for CE classes. Tuition is subject to change at any time. Fees are established by state legislative action and/or NCCCS Board and are also subject to change.

#### **UNDER-AGE STUDENTS**

Students ages 16-17 years must have a signed release form PRIOR to enrolling in class. Students less than 16 years of age may NOT enroll. The form is provided below at the following link. It cannot be completed on-line at this time, but must be downloaded, printed, and completed in black pen ink/typed.

#### CANCELLATIONS

The college reserves the right to cancel classes at any time due to insufficient enrollment or attendance. Every effort will be made to contact those who have registered.

#### REFUNDS

Students in all Workforce Development - Continuing Education classes WILL NOT BE ELIGIBLE FOR REFUNDS unless the number of students required to hold the class do not enroll or the student requests a refund prior to the starting date of the class. The student will be eligible for a 75% refund if the student officially withdraws from a class that has begun, if the official withdrawal from the class is PRIOR TO OR ON the 10% point of the scheduled hours of the class.

#### TRANSCRIPTS

The Transcript Request for Workforce Development and Continuing Education Courses may be mailed or delivered to:

By Mail: Rockingham Community College Workforce Development and Continuing Education PO Box 38, Wentworth, NC 27375

Class schedules are subject to change, without prior notification, due to instructor or classroom availability. For further information concerning courses, call (336) 342-4261 ext. 2588, M-F 8AM - 5PM.

#### **INCLEMENT WEATHER**

In the event of inclement weather, please check with your local television or radio station. Every attempt is made to notify students promptly by college personnel of closings or cancellations.

#### **RCC BOOKSTORE**

The bookstore is located in the Whitcomb Student Center.

Monday-Tuesday 8:30AM-6PM Wednesday-Thursday 8:30AM-3:30PM **Contact Information** Phone: (336) 342.4261, ext. 2261

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### **CLASS LOCATION KEY**

| ADT    | Advanced Technologies                 |
|--------|---------------------------------------|
|        | 6                                     |
|        | Annie Penn Hospital                   |
|        | Bishopric LifeLong Learning Center    |
| CCWW   | Center for Creative Woodworking       |
|        | Center for Brewing Sciences           |
| DTSS   |                                       |
| GDSC   | Garden of Eden Senior Center          |
| GOWI   | Goodwill Resource Center-Reidsville   |
| GOWE   |                                       |
| GOWM   | Goodwill Resource Center-Mayodan      |
| GYM    | Robert C. Keys Gymnasium              |
|        | Industrial Technology                 |
|        | Industrial Technology Annex           |
| JCNC   | Jacob's Creek Nursing Center          |
| JRTC   | Job Resource Training Center          |
| MMRC   | Madison Mayodan Recreation Department |
| RDAR   | Reggie Denney Auto Repair             |
| RDSC   | Reidsville Senior Center              |
| RETC   | Reidsville Teen Center                |
|        | Whitcomb Student Center               |
| Moodle | Online                                |

Rockingham Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate degrees, diplomas and certificates. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404.679.4500 for questions about the accreditation of Rockingham Community College.

The Commission's contact information is provided to allow interested constituents to: (1) to learn more about the accreditation status of the institution, (2) to file a third-party comment at the time of the institution's decennial review, or (3) to file a complaint against the institution for alleged non-compliance with a standard or requirement. Normal inquiries about Rockingham Community College (such as admission requirements, financial aid, educational programs, etc.) should be directed to Rockingham Community College, not to the Commission's office.

### FREE BUSINESS SEMINARS Prepare to Start a Business or Improve Your Current Business Plan

| DATE<br>Aug 13 | TIME<br>12-3      | LOCATION<br>Reidsville Goodwill | CLASS<br>Selling on Ebay - Advanced Techniques |
|----------------|-------------------|---------------------------------|--|
| Aug 18         | 12-2              | Eden Goodwill                   | Using Social Media for Your Business           |
| Sept 1         | <mark>12-2</mark> | Eden Goodwill                   | Facebook for Your Business                     |
| Sept 15        | 12-2              | Eden Goodwill                   | Twitter for Your Business                      |
| Sept 29        | 12-2              | Eden Goodwill                   | Youtube for Your Business                      |
| Oct 13         | 12-2              | Eden Goodwill                   | Maximizing Social Media                        |
| Oct 20         | 12-2              | Mayodan Library                 | How to Start a Business                        |
| Oct 27         | 12-2              | Reidsville Goodwill             | Writing a Business Plan                        |
| Nov 3          | 12-2              | Reidsville Goodwill             | Get Money for Your Business                    |
| Nov 10         | 12-3              | Mayodan Library                 | Small Business Accounting                      |
| Nov 17         | 12-2              | Reidsville Goodwill             | Easy Website Building                          |
| Dec 1          | 12-2              | Mayodan Library                 | Leadership Development                         |
| Dec 8          | 12-2              | Mayodan Library                 | Creating a Vision for Your Business            |











For more information call RCC's Small Business Center 336-342-4261, ext. 2316

## Need To Finish High School? We Have Options For YOU!



### **Adult High School**

The Adult High School Diploma Program is for anyone who wants to complete his/her high school education and earn a diploma. Classes are free. All materials are provided for use in the classroom. Students may be awarded credit for previously completed high school courses. Students must attend an orientation session and provide an official high school transcript. New students may start each week.

### High School Equivalency Diploma (formerly GED®)

- □ Paper & pencil based testing
  - □ Computer based testing
- NEW lower cost test options

### Day, Evening & Online Classes Available

#### **Classes Offered In 4 Locations**

RCC Campus - Bishopric Lifelong Learning Center Eden - Goodwill Community Resource Center located in the Kingsway Plaza Madison - Job Resource Training Center located inside the Madison Post Office Building Reidsville - Goodwill Resource Center

### **English As A Second Language**

### Free classes Improve your life

Clases gratis de inglés para mejorar su vida!

ESL classes provide opportunities for students from different cultures to learn or improve their speaking, reading, writing and listening skills.

Ask about our online options to enhance your English skills.

For ESL Classes Contact: Pam Mitchell, 336-342-4261, ext. 2382 mitchellp@rockinghamcc.edu

### **ESL / CIVICS CLASSES**

While learning U.S. history and government in preparation for the 100 question citizenship interview, students will enhance their English language skills. A variety of learning activities will be used including classroom, computer-based instruction, and printed materials.

**DISTANCE LEARNING ESL CLASS:** Study English from home using materials based on the Crossroads Café video series. Students watch a lesson each week on DVD and then answer written questions. Practice your listening, reading, and writing skills in English. Meet with a teacher every week for an individual tutoring appointment.

### Classes offered in 4 locations:

#### Eden

Goodwill Resource Center (located in Kingsway Plaza - 220 W Kings Hwy.) RCC Campus

Bishopric Lifelong Learning Center (located at 568 County Home Rd.) Mayodan

Goodwill Resource Center (located at 6625 NC Hwy 135) Reidsville

10 Goodwill Resource Center (located at 1551 Freeway Dr.)

Call us and enroll today! 336-342-4261, ext. 2146

### **Career Readiness & Human Resource Development**

Courses listed in this section are offered at no charge to any NC resident who is unemployed or underemployed and is seeking employment. Call 336-342-4261, ext. 2206 to see if you qualify.

#### **Career Readiness (CRC)**

A national Career Readiness Certificate (CRC) helps prospective employers see that you possess the basic skills they require. Even if you have a high school diploma, GED or post-secondary degree, the CRC further verifies that you can handle the kinds of tasks that are common in today's workplace such as finding information, reading instructions and directions, and working with figures. The certificate is based on established WorkKeys® assessment tests. WorkKeys is a comprehensive skills assessment tool recognized by thousands of companies in the U.S. and by state and federal agencies. This course is offered at no charge to any NC resident who is unemployed or underemployed and seeking employment. Call 336.342.4261 ext. 2206 to see if you qualify.

| Instructor: Varie | es by section | on             | Cost: \$180  |          |
|-------------------|---------------|----------------|--------------|----------|
| Course Code       | Section       | Days Date      | Time         | Location |
| HRD 7301-01       | 35781         | MW 8/24-12/9   | 12:30-3:30PM | GOWE     |
| HRD 7301-02       | 35783         | TTH 8/25-12/10 | 9AM-12PM     | GOWI     |
| HRD 7301-03       | 35784         | MW 8/24-12/9   | 12:45-3:45PM | GOWM     |

#### **Computer Skills for Today's Workplace**

*Earn a Microsoft Digital Literacy Certification* while simultaneously learning and accessing computer technology for job seeking skills. Be successful in your job search by developing basic keyboarding, word processing for resumes, cover letters and technology-based search strategies.

| Instructor: Var | ies by section     | Cost: \$18     | 0        |
|-----------------|--------------------|----------------|----------|
| Days            | Date               | Time           | Location |
| MTWTHF          | 8/24-9/18          | 9AM-12PM       | GOWE     |
| MW              | 8/24-10/28         | 5:30-8:30PM    | GOWI     |
| MTWTHF          | 8/24-9/18          | 9AM-12PM       | GOWM     |
| MW              | 8/31-11/4          | 5:30-8:30PM    | GOWE     |
| MTWTHF          | 8/31 <b>-</b> 9/25 | 9AM-12PM       | GOWI     |
| MW              | 9/14-11/16         | 5 <b>-</b> 8PM | GOWM     |
| MTWTHF          | 10/12-11/5         | 9AM-12PM       | GOWI     |
| MTWTHF          | 10/19-11/12        | 9AM-12PM       | GOWE     |
| MTWTHF          | 10/26-11/19        | 9AM-12PM       | GOWM     |

#### **On Target for Employment**

In today's job market, each of us needs to present ourselves in the best possible way. Managing online applications, understanding functional versus chronological résumés, familiarizing yourself with personality profiles and learning interviewing strategies are critical to successful reemployment. This class will teach you what you need to know. It is the first step toward a new job.

| Instructor: V | aries by section | Cost: \$125 |          |  |
|---------------|------------------|-------------|----------|--|
| Days          | Date             | Time        | Location |  |
| MTWTHF        | 9/21-10/2        | 9AM-1PM     | GOWE     |  |
| MTWTHF        | 10/12-10/23      | 9AM-1PM     | GOWE     |  |
| MTWTHF        | 11/9-11/20       | 9AM-1PM     | GOWE     |  |
| MTWTHF        | 8/24-9/4         | 9AM-1PM     | GOWI     |  |
| MTWTHF        | 9/28-10/9        | 9AM-1PM     | GOWI     |  |
| MTWTHF        | 10/26-11/6       | 9AM-1PM     | GOWI     |  |
| MTWTHF        | 11/30-12/11      | 9AM-1PM     | GOWI     |  |
| MTWTHF        | 8/24-9/4         | 9AM-1PM     | GOWM     |  |
| MTWTHF        | 9/28-10/9        | 9AM-1PM     | GOWM     |  |
| MTWTHF        | 10/28-11/6       | 9AM-1PM     | GOWM     |  |
| MTWTHF        | 11/30-12/11      | 9AM-1PM     | GOWM     |  |

#### Interviews / Resumes / Applications Workshop

This course prepares students to search for jobs online and construct professional resumes. Students will learn how to upload a resume and fill out online applications. Find out about effective key words, how to insert a QR code, and how to upload your resume when applying for an online job.

| Instructor: Varies by section |            | Co       | st: \$180 |
|-------------------------------|------------|----------|-----------|
| Days                          | Date       | Time     | Location  |
| MŴ                            | 8/24-12/9  | 9AM-12PM | GOWI      |
| MTW                           | 8/24-12/16 | 10AM-1PM | EMSC      |
| THF                           |            | 9AM-12PM |           |

#### LinkedIn / Facebook / Social Media for Job Search

This course offers comprehensive employability skills training for the employed, unemployed, or underemployed. Training includes all elements of the job search process so that job-seekers will have sharp, personal marketing skills (including Facebook and LinkedIn) and the ability to be more effective. Participants will have lab time to work on résumés, cover letters, and other pertinent documents. This course is offered at no charge to any NC resident who is unemployed or underemployed and seeking employment. Please call 336.342.4261 ext. 2206 to see if you qualify.

| Instructor: Varie | s           | Cost: \$70 |          |
|-------------------|-------------|------------|----------|
| Days              | Date        | Time       | Location |
| MTWTHF            | 8/31-9/4    | 9AM-1PM    | GOWE     |
| MTWTHF            | 10/12-10/16 | 9AM-1PM    | GOWE     |
| MTWTHF            | 10/5-10/9   | 9AM-1PM    | GOWI     |
| MTWTHF            | 11/16-11/20 | 9AM-1PM    | GOWI     |
| MTWTHF            | 9/21-9/25   | 9AM-1PM    | GOWM     |
| MTWTHF            | 12/7-12/11  | 9AM-1PM    | GOWM     |

#### How to Survive on a Shoestring Budget

This course provides students with information about selecting the right type of financial institution, as well as the right type of account. It teaches students about various types of loans, and how to maintain and manage their credit, which affects their loan options. Money Smart teaches students the value of budgeting and how to prepare and follow a budget, to include saving their money, and managing it effectively. It provides students with information about identity theft and how to manage risks. Students will be able to make more informed decisions about home ownership and whether or not it is right for them. It provides students with the tools needed for financial recovery.

| Instructor: Varies |                  | Cost: \$125     |          |  |
|--------------------|------------------|-----------------|----------|--|
| Days               | Date             | Time            | Location |  |
| MTWTHF             | 8/24-9/4         | 9AM-12PM        | GOWE     |  |
| MTWTHF             | 9/14-9/25        | 9AM-12PM        | GOWI     |  |
| MTW                | Interview with I | EMS Coordinator |          |  |

#### (Re) Invent Yourself

Find out who you are! This course is designed for those individuals who want to learn how to be more effective in both their personal and professional lives. The Myers-Briggs, Temperaments, and Interactions Styles will be used to determine students' best fit in order to learn how to understand and communicate with others more effectively. The importance of this test will center on personal choices, career planning, and goal setting. This course is offered at no charge to any NC resident who is unemployed or underemployed and seeking employment. Please call 336-342-4261, ext. 2206 to see if you qualify.

| Instructor: Varies |             | Cost: \$70 |          |
|--------------------|-------------|------------|----------|
| Days               | Date        | Time       | Location |
| MTWTHF             | 9/14-9/18   | 9AM-12PM   | GOWE     |
| MTWTHF             | 10/5-10/9   | 9AM-12PM   | GOWE     |
| MTWTHF             | 8/24-8/28   | 9AM-12PM   | GOWI     |
| MTWTHF             | 11/9-11/13  | 9AM-12PM   | GOWI     |
| MTWTHF             | 10/12-10/16 | 9AM-12PM   | GOWM     |

#### **Job Smart**

Learn the elements that are essential for keeping a job. Learn the importance of attitude, integrity, and ethics for success in the workplace. Set career goals and establish a career path.

| Instructor: Varies | Cos         | st: \$70 |        |
|--------------------|-------------|----------|--------|
| Days               | Date Tim    | ie Lo    | cation |
| MTWTHF             | 9/21-9/25   | 9AM-12PM | GOWE   |
| MTWTHF             | 12/7-12/11  | 9AM-12PM | GOWE   |
| MTWTHF             | 10/12-10/16 | 9AM-12PM | GOWI   |
| MTWTHF             | 11/9-11/13  | 9AM-12PM | GOWI   |
| MTWTHF             | 9/14-9/18   | 9AM-12PM | GOWM   |
| MTWTHF             | 11/30-12/4  | 9AM-12PM | GOWM   |
|                    | 11/9-11/20  | 9AM-12PM | GOWM   |

### **SKILLED TRADES - JOB READY**

### **Skilled Trades**

# Certified Logistics Associate (CLA) & Certified Logistics Technician (CLT)

This training program is an on-line, instructor-facilitated course. This 45 hour CLA/CLT course is certified through the Manufacturing Skills Standards Council (MSSC). Students will first complete the CLA level which will provide foundational supply chain knowledge with modules on logistics environment, global supply chain, safety, material handling equipment, guality control, communication, and

problem solving. After completing the CLA, students will move onto the CLT course. The CLT course offers mid-level technician knowledge and skills, which includes modules in product receiving, product storage, order processing, packaging, inventory control, dispatch, and tracking operations. Pre-registration required. Prerequisite: Basic computer, keyboarding and mouse skills. Funding is available. Prepayment required.



#### Costs:

| Registration   | \$125 |
|--|-------|
| CLA Module Foundational-level course with PDF Textbook     | \$130 |
| CLA Foundational Level Assessment [8763]                   | \$40  |
| CLT Module Mid-Level Technician Course with PDF Textbook   | \$130 |
| CLT Mid-Level Assessment [8761]                            | \$40  |
| Candidate Registration (one-time required fee per student) | \$60  |
| Total Class Cost   | \$525 |
|  |       |

#### Instructor: Smithwick

| Course Code | Section | Days | Date       | Time    | Location |
|-------------|---------|------|------------|---------|----------|
| MNT-7100-01 | 35862   | TWTh | 9/15-10/15 | 6PM-9PM | ADT-113  |
| MNT-7100-02 | 35863   | TWTh | 10/27-12/3 | 6PM-9PM | ADT-113  |

### **Industrial Sewing Machine Operator Training**

Students are trained in skills essential to work in various cut and sew manufacturing environments. This program will provide students with the entry level skills required to effectively operate an industrial sewing machine. Students will be trained in these areas: identify parts/components of sewing machine, read/interpret job orders, machine start-up, perform threading/tensioning, and learn sewing terms. Upon completion a student will know how to operate a single needle and serger industrial sewing machine. Prepayment required.

| Instructor: Harris                        |                                  | Cost: \$70                    |                                       |                                     |                                |
|---|----------------------------------|-------------------------------|---------------------------------------|-------------------------------------|--------------------------------|
| Course Code<br>TEX-3103-01<br>TEX-3103-02 | <b>Section</b><br>35866<br>35867 | <b>Days</b><br>MTWTH<br>MTWTH | <b>Date</b><br>8/10-8/20<br>9/14-9/24 | <b>Time</b><br>9AM-12PM<br>9AM-12PM | Location<br>IT2-105<br>IT2-105 |
| TEX-3103-03                               | 35868                            | MTWTH                         | 10/12-10/22                           | 9AM-12PM                            | IT2-105                        |



### Industrial Lift Truck Operator (Forklift)

Classroom and hands-on instruction in the operation of an industrial forklift truck. Forklift design, parts, operation, driving rules, safety and maintenance requirements are discussed as part of the classroom training portion. Students will operate an actual forklift operation during the second portion of the class.

Students will learn forklift safety, general operating rules, OSHA regulations that apply to

powered industrial trucks and the hazards present in the work environment. Proper driving techniques, proper balance for loads, center of gravity, and load placement, safe fueling/ recharging and completing an inspection checklist will also be covered. The student will receive a "**certificate of completion**" upon successful completion of the course. Prepayment required.



| Instructor: Smit                          | hwick                      | Cost: \$70  | )                     |                    |                               |
|---|----------------------------|-------------|-----------------------|--------------------|-------------------------------|
| Course Code                               | <b>Section</b> 35870 35872 | <b>Days</b> | <b>Date</b>           | <b>Time</b>        | <b>Location</b>               |
| MNT-7002-01                               |                            | S           | 9/12                  | 8AM-4PM            | IT2-102                       |
| MNT-7002-02                               |                            | S           | 9/19                  | 8AM-4PM            | IT2-102                       |
| MNT-7002-02<br>MNT-7002-03<br>MNT-7002-04 | 35873                      | S           | 9/19<br>10/3<br>10/17 | 8AM-4PM<br>8AM-4PM | IT2-102<br>IT2-102<br>IT2-102 |
| MNT-7002-04                               | 35874                      | S           | 10/17                 | 8AM-4PM            | IT2-102                       |
| MNT-7002-05                               | 35875                      | S           | 11/7                  | 8AM-4PM            | IT2-102                       |
| MNT-7002-06                               | 35899                      | S           | 11/14                 | 8AM-4PM            | IT2-102                       |

### ServSafe Sanitation & Food Safety

ServSafe food safety training program is one of the industry's strongest educational tools administered by the National

Restaurant Association Educational Foundation (NRAEF). You will learn the latest updates in the science of food safety, and best practices used in the industry, including but not limited to food safety (HACCP) inside out, the challenges of sanitation, the flow of food through the operation, and sanitary facilities and pest management. Textbook required. Prepayment required.

| Instructor: TBA |         | Cost: \$70 |            |         |          |
|-----------------|---------|------------|------------|---------|----------|
| Course Code     | Section | Days       | Date       | Time    | Location |
| HOS-7303-01     | 35865   | Th         | 9/10-11/12 | 6PM-8PM | SCI-111  |



Register online for Continuing Education Courses at www.rockinghamcc.edu/continuing-education/ or give us a call.

336-342-4261, ext. 2588, 2206, or 2348

### **Animal Care**

### **Animal Care-Hybrid**

Instructor: Varias

Animal Care is a hybrid program designed for students who would like to assist the veterinarian in maximizing the health care of animals. The program is intended to train individuals to gain knowledge in the basic skills and dog grooming techniques necessary to perform in a veterinary office at an entry level position. Fee includes dog grooming and online veterinary assistant courses. Please call 342-4261, ext. 2206 for an appointment.

Labs will require purchase of tools to groom your pet. For additional questions, call Cindy Amos 342-4261, ext. 2206. Prepayment required.

| instructor. varies |                | COSI. \$100 |             |             |          |  |
|--------------------|----------------|-------------|-------------|-------------|----------|--|
| Course Code S      | <b>Section</b> | <b>Days</b> | <b>Date</b> | <b>Time</b> | Location |  |
| ANS-7104-02        | 35813          | Th          | 8/27-1/1/16 | 6PM-9PM     | Hybrid   |  |

### **Backyard Chicken Basics**

Have you ever wanted to raise chickens in your own backyard? This course covers basic, small backyard and free range chicken production. The results of your work will be fresh eggs! Topics will include site selection, breed selection, brooder design, coop design, tractor design, manure management, pest and varmint control, feed requirements, etc. Upon completion of this course, students should be able to design, setup, and complete a backyard chicken project.

Cost \$190



| Instructor: Ove                           | rby   | Cost: \$3             | 5                             |                                    |                                |  |
|---|-------|-----------------------|-------------------------------|------------------------------------|--------------------------------|--|
| Course Code<br>CSP-4000–02<br>CSP-4000–03 | 35815 | <b>Days</b><br>S<br>S | <b>Date</b><br>10/10<br>10/24 | <b>Time</b><br>8AM-12PM<br>1PM-5PM | Location<br>GYM-102<br>GYM-102 |  |

### **Basic Dog Grooming**

Basic dog grooming will include small animal grooming, proper use and care of professional grooming tools, small animal anatomy, animal safety, handling/controlling small animals, parasite recognition, first aid, and skin disorders. Business operations including simple recordkeeping, merchandising, knowledge of supplies and shop setup, proper client/technician/veterinary relationships, and appropriate business telephone use will be taught. For information call 342-4261 ext. 2206. Prepayment required.

| Instructor: Oakes |                      | Cost: \$125 |             |             |          |  |
|-------------------|----------------------|-------------|-------------|-------------|----------|--|
| Course Code       | <b>Section</b> 35814 | <b>Days</b> | <b>Date</b> | <b>Time</b> | Location |  |
| ANS-7101-01       |                      | Th          | 8/27-11/19  | 6PM-9:00PM  | GYM-102  |  |



### **Beginning Pottery Techniques**

This course is perfect for those who have ever thought about working with clay. Students will learn how to manipulate clay and also learn about its properties in a studio setting. Simple hand building and wheel throwing techniques will be taught along with glazing and firing created pieces. Studio safety will be discussed when applicable.

| Instructor: Varies  |  | Cost: \$200                      |   |   |   |  |  |
|---|--|----------------------------------|---|---|---|--|--|
| Course Code<br>PRC-7082-01<br>PRC-7082-02<br>PRC-7082-03<br>PRC-7082-04 | <b>Section</b><br>35838<br>35839<br>35840<br>35841 | <b>Days</b><br>M<br>W<br>TH<br>T | Date<br>8/17-12/7<br>8/19-12/9<br>8/20-12/10<br>8/25-12/8 | <b>Time</b><br>6PM-9PM<br>6PM-9PM<br>6PM-9PM<br>6PM-9PM | Location<br>CCA<br>CCA<br>CCA<br>CCA<br>CCA |  |  |

### **Painting a Floral**

In this Painting a Floral class, students will complete a 16" x 20" canvas using acrylics to paint an up-close and detailed image of an iris flower. Students will focus on color mixture, details, highlights, and shadows. Beginners and advance students are welcome. Supply list available by calling 336-342-4261, ext. 2206.

| Instructor: Martin | Cost: \$70     |             |             |             |          |
|--------------------|----------------|-------------|-------------|-------------|----------|
| Course Code        | <b>Section</b> | <b>Days</b> | <b>Date</b> | <b>Time</b> | Location |
| CSP-4000-13        | 35836          | W           | 9/16-11/4   | 1PM-4PM     | ADT-209  |

### **Paper-Crafting with Die-Cut Machines**

Manual and electronic die-cut machines are the tools that allow you to make embellishments for your paper crafting projects. Learn how these machines operate and how to cut and piece together your images. We will create many pieces that will range from 1 to 10 layers. Students will need to purchase a paper-crafting Kit -\$45

| Instructor: Varies |                      | Cost: \$45  |             |             |          |  |
|--------------------|----------------------|-------------|-------------|-------------|----------|--|
| Course Code        | <b>Section</b> 35811 | <b>Days</b> | <b>Date</b> | <b>Time</b> | Location |  |
| CSP-4000-01        |                      | ⊤           | 8/18-9/29   | 3PM-5PM     | DTSS     |  |

### **Pottery: Attention to Details**



This pottery class is designed around improving skills and techniques. Within reason and at the instructor's discretion, individuals will refine skills that are keeping them from

advancing. Wheel throwing, hand building, lids, handles, decorating, and altering will be highlighted. Firing will be Cone 10 and Raku. Teamwork will be encouraged. Need of a pottery tune-up? This may be the class for you. Beginners are welcome.

| Instructor: Carlton |                      | Cost: \$280 |             |             |          |  |
|---------------------|----------------------|-------------|-------------|-------------|----------|--|
| Course Code         | <b>Section</b> 35842 | <b>Days</b> | <b>Date</b> | <b>Time</b> | Location |  |
| PRC-7024-01         |                      | MW          | 8/17-12/9   | 6PM-9PM     | CCA      |  |

### Sculptural Ceramic Tiles Basics (Pottery)

This pottery course covers sculptural ceramic tile making and design. Emphasis is placed on developing fundamental skills in design, hand-building, mold-making, surface techniques, and firing processes. We will be creating tiles as singular objects and as elements within larger compositions. Upon completion, students should be able to demonstrate knowledge of materials and techniques necessary to successfully create original tile projects in the clay medium.

| Instructor: Haralam |                | Cost: \$120 |             |             |          |  |
|---------------------|----------------|-------------|-------------|-------------|----------|--|
| Course Code         | <b>Section</b> | <b>Days</b> | <b>Date</b> | <b>Time</b> | Location |  |
| PRC-7124-01         | 35843          | W           | 8/19-11/11  | 4PM-6PM     | CCA      |  |

### Wheel Thrown Pottery Techniques

This pottery course is for students at any level. Students will learn the basic principles of using the potter's wheel to produce wares, as well as, to focus on craftsmanship and specific problems related to throwing on a wheel. Students will learn from many demonstrations and hands-on instruction. Students will go through the glazing process and fire pieces using the downdraft gas kiln. Pottery tools for beginners will be provided.

| Instructor: Winslow | Cost: \$280 |
|---------------------|-------------|
|---------------------|-------------|

| 13 | Course Code | Section | Days | Date       | Time    | Location |
|----|-------------|---------|------|------------|---------|----------|
| 10 | PRC-7128-01 | 35917   | TTĤ  | 8/20-12/10 | 6PM-9PM | CCA      |

### <u>Business/</u> Entrepreneurship

### **Notary Public**

Students learn the requirements and qualifications of the notary public office. Requirements for attestation, fees, general powers and limitations, certifications, oaths, affirmations and affidavits are taught. NC notaries must have a high school diploma or GED; must be at least 18 years old; read, write, and speak English; have no felony convictions; and complete the approved notary course. Additional costs include: commission fee to Secretary of State, \$50.00; swearing in at courthouse, \$10; textbook (required), \$27.92; notary seal, \$20-\$40 (approximate cost). Prepayment and Notary Book 10<sup>th</sup> edition required.

|  | Location   |  |
|--|--|--|
| MLS-3874-0235817W9/99AM-3:30PMMLS-3874-0335818W10/79AM-3:30PMMLS-3874-0435819W10/249AM-3:30PMMLS-3874-0535820W11/49AM-3:30PMMLS-3874-0635821S11/219AM-3:30PM | ADT-105<br>ADT-213<br>ADT-105<br>ADT-105<br>ADT-213<br>ADT-105 |  |

### **Computer Skills**

### **Basic Word, Excel & PowerPoint 2010**

This MS Office course teaches students the basic training in Word, Excel, and PowerPoint. Students will learn how to create, format, and enhance professional documents, enter data, format cells, create formulas, and create their own slide show. This basic course can be used to provide learning opportunities needed to prepare students for entry-level office positions. Upon completion, students will have the basic understanding of the software applications typically required for both home and business. Pre-requisite: basic computer, keyboarding skills. Prepayment required. Textbook required.

| Instructor: G. B           | yrd                   | Cost: \$70       | )                        |                        |                  |
|----------------------------|-----------------------|------------------|--------------------------|------------------------|------------------|
| Course Code<br>CAS-7605-01 | <b>Section</b> 358879 | <b>Days</b><br>⊤ | <b>Date</b><br>9/1-11/17 | <b>Time</b><br>6PM-8PM | Location<br>GOWE |
| <b>w</b>                   |                       |                  |                          |                        |                  |







This course introduces students to the basics of Microsoft Excel. Students will be able to create simple spreadsheets including editing, simple formulas and introductory data handling are covered, formatting, and printing. It is intended for people with little or no background in spreadsheets. Textbook to be announced at the first class meeting. Bring a USB flash drive. Prepayment and textbook required. Prerequisite: basic computer, keyboarding and mouse skills.

| Instructor: S. N | ewman | Cost: \$70  |             |             |          |
|------------------|-------|-------------|-------------|-------------|----------|
| Course Code      |       | <b>Days</b> | <b>Date</b> | <b>Time</b> | Location |
| CAS-7213-01      |       | ⊺           | 9/1-10/20   | 6PM-9:00PM  | BLLC 206 |

### Word/PowerPoint Level 1

**MS Word Level 1** is the word processing component of the MS Office Suite. It is used primarily to enter, edit, format, save, retrieve and print documents. Students will learn how to use word processing to create memos, letters, tables, reports, fliers and newsletters, formatting documents, proofreading documents, and preforming mail merge operations. **MS PowerPoint LEVEL I** will introduce the basic features of this popular presentation software. Learn to create and edit slides, overheads, handouts, and speaker notes. Use drawing tools and WordArt. Learn basics of running a slide show and how to use special effects to keep your audience's attention. Prepayment required. Textbook required.

Bring a USB flash drive. Pre-requisite: Basic Computer, Keyboarding and Mouse skills.

| Instructor: S. Newman | Cost: \$70 |
|-----------------------|------------|
|-----------------------|------------|

| Course Code | Section | Days | Date      | Time       | Location |
|-------------|---------|------|-----------|------------|----------|
| CAS-7836-01 | 35878   | Th   | 9/3-10/22 | 6PM-9:00PM | BLC-206  |

### **Craft Beverage**

### **Fermented Foods and Drink Series**

Center for Brewing Science announces a new Continuing Education class series on fermented foods and beverages!

Fermented foods and drinks are gaining in popularity as people learn of the amazing health benefits they can add to any diet. In these classes you will learn about the history and health benefits of fermented foods and how to make them at home. The classes will be a hands on and interactive. At the end of the class, you will have learned about health benefits and traditions of fermented foods. You will learn how to make fermented vegetables such as sauerkraut and kimchi and drinks such as kvass, kombucha, and kefir.



Call Cindy Amos at 336 342 4261, ext. 2206 to be put on an interest list for these new classes.

### **Beer Tap Handles & Beer Mash Paddle**

Use a lathe, band saw, and other shop tools to create beer tap handles and a beer mash paddle for your home brew process. Some finishing may be required at home.

| Instructor: Butler |                | Cost: \$70  |             |             |          |  |
|--------------------|----------------|-------------|-------------|-------------|----------|--|
| Course Code        | <b>Section</b> | <b>Days</b> | <b>Date</b> | <b>Time</b> | Location |  |
| SEF-3001-02        | 35854          | S           | 9/12        | 9AM-5PM     | CCWW     |  |



### <u>Emergency Medical</u> <u>Services</u>

For information on the following health certification courses, please contact Julie Martin, EMS Program Coordinator at 336-342-4261, ext. 2111 or <u>martinj2272@rockinghamcc.edu</u>. You may also contact Donna Thompson, Curriculum Assistant for EMS, at 336-342-4261, ext. 2602 or thompsond0374@rockinghamcc.edu.

### **Emergency Medical Technician Initial**

This course meets National Standard Curriculum. The EMT program is designed to teach basic life support skills. EMTs are able to function in many areas including EMS systems, fire departments, hospitals, rescue squads and physician offices. The class consists of lectures and hands-on skills instruction as well as field clinical opportunities. Upon successful completion of this course, students will be eligible to sit for the North Carolina State EMT examination. There are multiple course offerings for both day, night and hybrid options. See descriptions below for dates and times. Prices below include tuition as well as additional fees of Clinical uniform shirts, HCP CPR card fee and Malpractice Insurance. Textbook and workbooks are required. North Carolina tuition exemption status does apply, however additional fees and books are up to the individual. For more information, contact the EMS Program Coordinator at 336-342-4261, ext. 2111.

Instructor(s): TBA Cost: \$180 Fees: \$48.00 Total cost: \$228.00

| Course Code | Section | Days            | Date           | Time         | Location |
|-------------|---------|-----------------|----------------|--------------|----------|
| EMS-3044    | 35685   | MŴ              | 8/17 – 12-14   | 6pm-10pm     | TBA      |
|             |         | S (every other) | Beginning 8/22 | 8am-5pm      |          |
| EMS-3044    | 35693   | T TH            |                | 6pm-10pm     | TBA      |
|             |         | S (every other) | Beginning 8/29 | 8am-5pm      | TBA      |
| EMS 3044    | 35690   | MWF             | 8/31 – 11/23   | 830am-3:30pm | TBA      |

### **Emergency Medical Technician – Hybrid**

This course meets National Standard Curriculum. The EMT program is designed to teach basic life support skills. EMTs are able to function in many areas including EMS systems, fire departments, hospitals, rescue squads and physician offices. The class consists of guided on-line course work as well as weekly hands-on skill instruction. Additionally, EMS students are required to attend field clinical studies with various regional Providers. Upon successful completion of the course, students will be eligible to sit for the North Carolina State EMT examination. This course is will meet face-to-face on campus every Saturday for skills and scenario based exercises. Cost below includes tuition, Clinical uniform shirts, Health Care Provider CPR card fee and Malpractice Insurance. Textbook and workbook is required. North Carolina tuition exemption status does apply, however additional fees and books are up to the individual. For more information, contact the EMS Program Coordinator at 336-342-4261, ext. 2111.

| Instructor(s): TBA | Cost: \$180          | Fees: \$4   | 48.00 Total cos | t: \$228.00 |          |
|--------------------|----------------------|-------------|-----------------|-------------|----------|
| Course Code        | <b>Section</b> 35687 | <b>Days</b> | <b>Date</b>     | <b>Time</b> | Location |
| EMS 3044 Hybrid    |                      | SA          | 8/22 – 12/12    | 9am-4:30pn  | n TBA    |

### EMS 3000-Basic Anatomy & Physiology

Pre and Co-Requite Course for EMT-Paramedic - Online

This basic anatomy and physiology class is required as either a pre-requisite or co-requisite for the paramedic program. Each student must possess a valid EMT-Basic certification. Students will learn the basic anatomy and physiology of the human body and its functions. Students will be required to complete work each week by a pre-determined deadline. Textbook is required. North Carolina fee exemption status does apply. For more information, contact the EMS Program Coordinator at 336-342-4261, ext. 2111.

| Lead Instructor: Justin Stewart Cost: \$180 |                      |             |             |                 |  |  |
|---|----------------------|-------------|-------------|-----------------|--|--|
| Course Code                                 | <b>Section</b> 35752 | <b>Days</b> | <b>Date</b> | <b>Location</b> |  |  |
| EMS 3000                                    |                      | Sun-Sat     | 7/26-10/20  | Online          |  |  |

Textbook: Essentials of A & P for Emergency Care; First ed. Colbert, Ankney; Lee Brady Publishing 15



### **EMS Transition Courses**

These courses are designed to provide the North Carolina credentialed student with the knowledge needed to transition to the new National EMS Education Standards. All transition classes are offered completely online. Pre-registration is required.

### **EMT-Basic to EMT Transition Course-Hybrid**

This course is designed to provide the North Carolina credentialed EMT-Basic with the knowledge needed to transition to the new National EMS Education Standard EMT. Textbook is required. North Carolina fee exemption status does apply. Pre-registration is required. To register, contact the EMS Program Coordinator at 336-342-4261, ext.2111.

Instructor: TBA Cost: 125

| Course Code | Section | Day     | Date        | Times | Location |
|-------------|---------|---------|-------------|-------|----------|
| EMS 3202    | 35684   | Sun-Sat | 7/12 – 8/16 | TBA   | Online   |

### **EMT- Intermediate to AEMT** Transition Course-Hybrid

This course is designed to provide the North Carolina credentialed EMT-Intermediate with the knowledge and skills needed to transition to the new National EMS Education Standard AEMT. Textbook is required. North Carolina fee exemption status does apply. Pre-registration is required. To register, contact the EMS Program Coordinator at 336-342-4261, ext. 2111.

| Instructor: TBA |                | Cost: \$70.00 |             |              |          |
|-----------------|----------------|---------------|-------------|--------------|----------|
| Course Code     | <b>Section</b> | <b>Day</b>    | <b>Date</b> | <b>Times</b> | Location |
| EMS 3203        | 35685          | Sun-Sat       | TBA         | TBA          | Online   |

### **EMT-Paramedic to Paramedic Transition Course-Hybrid**

This course is designed to provide the North Carolina credentialed EMT-Paramedic with the knowledge and skills needed to transition to the new National EMS Education Standard Paramedic. Textbook is required. North Carolina fee exemption status does apply. Pre-registration is required. For more information or to register, contact the EMS Program Coordinator at 336-342-4261, ext. 2111.

Instructor: Justin Stewart Cost: \$125.00

| Course Code | Section | Day     | Date         | Times | Location |
|-------------|---------|---------|--------------|-------|----------|
| EMS 3204    | 35752   | Sun-Sat | 9/13 – 10/25 | TBA   | Online   |

### **Fitness**

### **Circuit Training**

This course covers the skills necessary to participate in a developmental fitness program. Emphasis is placed on the circuit training method which involves a series of conditioning timed stations arranged for maximum benefit and variety. Upon completion, students should be able to understand and appreciate the role of circuit training as a means to develop fitness.

| Instructor: Hay | nes            | Cost: \$60  |             |             |                 |  |
|-----------------|----------------|-------------|-------------|-------------|-----------------|--|
| Course Code     | <b>Section</b> | <b>Days</b> | <b>Date</b> | <b>Time</b> | <b>Location</b> |  |
| CSP-4000-06     | 35825          | MWF         | 8/17-12/16  | 9AM-10AM    | GYM             |  |
| CSP-4000-07     | 35826          | MWF         | 8/17-12/16  | 10AM-11AM   | GYM             |  |

### **Franklin Method**

Instructor: Seybert

In the Franklin Method class, we will use imagery to improve your body's functions. The Franklin Method uses dynamic imagery, anatomical embodiment,

and education skills to create a lasting positive change in your body and mind. To read more about the Franklin Method, please go to: http://franklinmethod.com

Cost: \$45



| Course Code | Section | Days | Date      | Time        | Location |
|-------------|---------|------|-----------|-------------|----------|
| CSP-7031-01 | 35827   | TTH  | 9/22-10/8 | 5:30-7:30PM | ADT-111  |

### **Swimming for Fitness**

This course introduces lap swimming, aquacises, water activities, and games. Emphasis is placed on increasing cardiovascular efficiency through aquatic exercise. Upon completion, students should be able to develop an individualized aquatic fitness program. Students must demonstrate the ability to swim 100 yards without stopping. 1<sup>st</sup> class on campus, all others at Rockingham County High School.

| Instructor: Key |                      | Cost: \$60  |             |              |          |  |
|-----------------|----------------------|-------------|-------------|--------------|----------|--|
| Course Code     | <b>Section</b> 35829 | <b>Days</b> | <b>Date</b> | <b>Time</b>  | Location |  |
| CSP-4000-08     |                      | MW          | 8/17-12/6   | 12:30-1:45PM | GYM-101  |  |

### **Walking for Fitness**

This course introduces fitness through walking. Emphasis is placed on stretching, conditioning exercises, proper clothing, fluid needs, and injury prevention. Upon completion, students should be able to participate in a recreational walking program. Students are required to purchase a pedometer.

| Instructor: Varie          | es                      | Cost: \$60        |                           |                             |                        |
|----------------------------|-------------------------|-------------------|---------------------------|-----------------------------|------------------------|
| Course Code<br>CSP-4000-09 | <b>Section</b><br>35830 | <b>Days</b><br>MW | <b>Date</b><br>8/17-12/16 | <b>Time</b><br>11AM-12:15PM | <b>Location</b><br>GYM |
| CSP-4000-10                | 35831                   | TTH               | 8/18-12/15                | 11AM-12:15PM                | GYM                    |

### Weight Training I

This course introduces the basics of weight training. Emphasis is placed on developing muscular strength, muscular endurance, and muscle tone. Upon completion students should be able to establish and implement a personal weight training program.



| Instructor: Varie | es      | Cost: \$60 |            |              |          |
|-------------------|---------|------------|------------|--------------|----------|
| Course Code       | Section | Days       | Date       | Time         | Location |
| CSP-4000-11       | 35832   | MW         | 8/17-12/16 | 11AM-12:15PM | GYM      |
| CSP-4000-12       | 35833   | TTH        | 8/18-12/15 | 11AM-12:15PM | GYM      |

### **Health Certifications**

### **CPR (American Heart Association-Basic Life Support)**

CPR Classes teach students how to recognize an emergency, care for conscious and unconscious choking victims, recognize signs of a heart attack, rescue breathing and cardiopulmonary resuscitation. This course also provides an introduction to automated external defibrillation and is approved by American Heart Association. When the course is completed, students receive an AHA/BLS recognition card that is valid for 2 years. No fee exemptions. CPR card fee is included in the cost. Prepayment and Pre-registration is required no later than one business week prior to class. To pre-register, either register on online or contact Donna Thompson at 336-342-4261, ext 2602.

| Instructor: TBA   |   | Cost: | \$50           |            |   |     |     |
|---|---|-------|----------------|------------|---|-----|-----|
| Course Code<br>SEF-7010<br>SEF-7010<br>SEF-7010<br>SEF-7010 | Section<br>35694<br>35695<br>35702<br>35703 | Days  | SA<br>SA<br>SA | Date<br>SA | Time<br>9/19<br>10/17<br>11/14<br>12/12 | TBA | TBA |
|   |   |       |                |            |   |     |     |

### CPR and First Aid (American Heart Association)



This course meets the needs for day care provider credentials. The American Heart Association's HealthCare Provider CPR

along

with American Heart Association Heartsaver First Aid is a classroom, video-based, instructor-led course that teaches students critical skills to respond to and manage an emergency in the first few minutes until emergency services (EMS) arrives. CPR Classes teach students how to recognize an emergency, care for conscious and unconscious choking victims, recognize signs of a heart attack, rescue breathing and cardiopulmonary resuscitation. This course also provides an introduction to automated external defibrillation and is

approved by American Heart Association. When the course is completed, students receive an AHA/ BLS recognition card that is valid for 2 years. No fee exemptions. CPR card and First Aid card fees are included in the cost. Students also learn skills such as how to treat bleeding, sprains, broken bones, shock and other first aid emergencies. Pre-payment and Pre-registration is required no later than one business week prior to class.

To pre-register, you may either register on line contact Donna Thompson at 336-342-4261 Ext 2602.

| Instructor: Varies by Section | Cost: \$30 |
|-------------------------------|------------|
|-------------------------------|------------|

| Course Code | Section | Days | Date  | Time    | Location |
|-------------|---------|------|-------|---------|----------|
| SEF-3001    | 35704   | SA   | 10/17 | 2pm-5pm | TBA      |
| SEF-3001    | 35705   | SA   | 12/12 | 2pm-5pm | TBA      |

### **Health Occupations**

### **Activity Director**

If you are currently working or seeking employment as an activity director in a nursing home or assisted living facility, state and federal regulations require completion of a training course. Individuals completing this course will be in compliance with required regulations. The instructor is a certified dementia practitioner. Textbook is required. Prepayment required.

| Instructor: Bullins        |  | Cost: \$180              |                           |   |                  |  |
|----------------------------|--|--------------------------|---------------------------|---|------------------|--|
| Course Code<br>NUR-3264-02 |  | <b>Days</b><br>MTTh<br>S | <b>Date</b><br>8/17-11/21 | <b>Time</b><br>4:30-9:45PM<br>8:00AM-4:30PM | Location<br>JCNR |  |

### Certified Nursing Assistant I (CAN)

As a CNA, you have the opportunity to be on the front line of patient care. A CNA is one of the most vital contributors to patient care for patients in nursing homes, hospitals, home health and doctor's offices. CNAs help minimize the stress of those who are sick or unable to care for themselves and their family members. Learn about a career as a CNA. The program is a 160-hour course that takes 9-12 weeks to complete. Classes are held at the Goodwill Resource Center in Reidsville. Many individuals use the program as a stepping stone to the associate degree nursing program or to gain employment within the medical field. Documentation Required Prior to Registration.

. . . . .

Cost: \$70

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### **Personal Interest**



### **Badminton**

This course covers the fundamentals of badminton. Emphasis is placed on the basics of serving, clears, drops, drives, smashes, and the rules and strategies of singles and doubles. Upon completion, students should be able to apply these skills in playing situations.

| Instructor: Key |                      | Cost: \$60  |             |             |          |
|-----------------|----------------------|-------------|-------------|-------------|----------|
| Course Code     | <b>Section</b> 35823 | <b>Days</b> | <b>Date</b> | <b>Time</b> | Location |
| CSP-4000-04     |                      | TTH         | 8/18-10/8   | 9AM-11AM    | GYM      |

### **Bowling-Beginning**

This course introduces the fundamentals of bowling. Emphasis is placed on ball selection, grips, stance, and delivery along with rules and etiquette. Upon completion, students should be able to participate in recreational bowling. A course fee for the use of bowling lanes and equipment is a required part of the course. First class on campus, all others located at Reidsville Lanes. Extra fee for use of bowling lanes and equipment.

| Instructor: Key |         | Cost: \$6 | 0           |          |          |
|-----------------|---------|-----------|-------------|----------|----------|
| Course Code     | Section |           | Date        | Time     | Location |
| CSP-4000-05     | 35824   | TTH       | 10/20-12/15 | 9AM-11AM | GYM-101  |

| Instructor: |       | Cost: \$201 |            |                          |          |  |
|-------------|-------|-------------|------------|--------------------------|----------|--|
| Course Code |       | Days        | Date       | Time                     | Location |  |
| NUR-3240-03 | 35759 | MTWTh<br>S  | 8/18-11/24 | 8AM-4:45PM<br>8AM-4:30PM | GOWI     |  |
| NUR-3240-04 | 35762 | MTWTh<br>S  | 8/18-11/24 | 8AM-4:45PM<br>8AM-4:30PM | GOWI     |  |

### **Medication Aide**

Instructor: Watkins

This course is designed for students to become qualified as a medication aide. The course will cover the six rights of medication administration for non-licensed personnel. Topics will include Medication administration via oral, topical and instillation routes, medical asepsis, hand hygiend, terminology, and legal implications. Upon completion, students should be able to take the competency exam and demonstrate skills necessary to qualify for listing on the North Carolina Medication Aide Registry. Prerequisite: Nurse Aide I on the NC Registry. Textbook required. Preregistration required.

|  |             | 0000. 970 |      |            |               |          |
|--|-------------|-----------|------|------------|---------------|----------|
|  | Course Code | Section   | Days | Date       | Time          | Location |
|  | NUR-4100-21 | 35764     | TWTh | 8/18-8/27  | 4:30PM-8:30PM | I GOWI   |
|  | NUR-4100-01 | 35763     | TWTh | 12/1-12/10 | 8:30AM-12:30P | M GOWI   |
|  |             |           |      | 0.000.20   |               |          |

### **Register online for Continuing Education Courses at**

www.rockinghamcc.edu/continuing-education/ or give us a call.

336-342-4261, ext. 2588, 2206, or 2348

# **Cake Decorating**



In this Cake Decorating class, students learn to design and decorate cakes, make frosting, and use different cake decorating tips. Students will design a cake to take home.

| Instructor: Carter      |         | Cost: \$70 | )          |         | Simon |
|-------------------------|---------|------------|------------|---------|-------|
| Course Code<br>Location | Section | Days       | Date       | Time    |       |
| HOS-7401-01             | 35834   | Т          | 9/15-10/20 | 6PM-9PM | ELSS  |

### **Digital Photography**

This course is designed to introduce first time users of digital cameras to the capabilities, limitations, functions and subsequent advantages over traditional film cameras. Course work includes lighting techniques, subject selection, processing images and printing. Upon completion, students can apply their knowledge for general purpose shooting as well as specialized applications for documentation, insurance advertising and internet marketplaces (eBay/ Craigslist). Supplies extra. Prepayment required.

| Instructor: Barbour |  | Cost: \$70  |             |             |          |  |
|---------------------|--|-------------|-------------|-------------|----------|--|
| Course Code         |  | <b>Days</b> | <b>Date</b> | <b>Time</b> | Location |  |
| PHO-3001-01         |  | W           | 9/2-11/18   | 6PM-8PM     | TBST     |  |

### **Intro to Spanish**

No habla español? No problem. Students will learn to converse in this Intro to Spanish class in a variety of social and cultural situations. Understand the spoken and written Spanish language of daily life for introductions and greetings. This course is for Beginning language students (no prior knowledge of Spanish is assumed). Intro to Spanish prepares students to use "real-life language". Upon completion, students should be able to engage in conversational Spanish. Prepayment required. Textbook required.

| Instructor: TBA | Cost: \$70 |
|-----------------|------------|
|-----------------|------------|

| Course Code | Section | Days | Date       | Time    | Location |
|-------------|---------|------|------------|---------|----------|
| FLI-3717-01 | 35864   | Th   | 9/10-10/29 | 6PM-9PM | GOWI     |

### Scrapbooking, Stamping & Card Making



This course will begin your journey of creating something tangible from your life. Learn basic scrapbooking techniques as well as using tools and embellishments to create page layouts and cards will get you well on your way to putting your life on paper for future generations to enjoy. We will make several cards, a 2-page layout and a chipboard mini album. Students will need to purchase the scrapbooking kit- \$45.

| Instructor: Varies |  | Cost: \$45  |             |             |          |  |
|--------------------|--|-------------|-------------|-------------|----------|--|
| Course Code        |  | <b>Days</b> | <b>Date</b> | <b>Time</b> | Location |  |
| CSP-4000-14        |  | M           | 8/17-9/28   | 6PM-8PM     | GYM-101  |  |

### **Understanding Your Social Security Benefits**

This class will focus on Understanding your Social Security Benefits and Retirement Income Planning. Six hours will discuss the ins and outs of social security along with issues and concerns about retirement at age 62 vs age 65. The last three hours of class will deal with retirement income planning and how to retire if you are under age 59 ½.

| Instructor: Martin |         | Cost: \$45 |           |         |          |
|--------------------|---------|------------|-----------|---------|----------|
| Course Code        | Section | Days       | Date      | Time    | Location |
| SEF-3001-01        | 35876   | MTTH       | 10/5-10/8 | 6PM-9PM | BLC-1    |



### **Transportation**

### **Motorcycle Basic Rider**

Motorcycle fundamentals and safety are addressed with classroom training and 15 hours of riding time. Motorcycles are provided. Classroom and range attendance is mandatory. Students need a DOT approved helmet, eye protection (glasses or goggles), over-the-ankle footwear (cloth or canvas not accepted), long-sleeved shirt or jacket, long denim pants without flared hem, and full-fingered gloves. No fee exemptions. Saturday and Sunday class will meet from 8AM-5PM. Prepayment required.



| Instructor: Varies |             | Cost: \$165 |       |             |                         |          |  |
|--------------------|-------------|-------------|-------|-------------|-------------------------|----------|--|
|                    | Course Code | Section     | Days  | Date        | Time                    | Location |  |
|                    | CSP-7000-01 | 35739       | F,S,S | 9/4-9/6     | F 6PM-10PM<br>S 8AM-5PM | BLLC 101 |  |
|                    | CSP-7000-02 | 35740       | F,S,S | 9/18-9/20   | F 6PM-10PM              | BLLC 101 |  |
|                    | CSP-7000-03 | 35741       | F,S,S | 10/2-10/4   | S 8AM-5PM<br>F 6PM-10PM | BLLC 101 |  |
|                    | C3F-7000-03 | 55741       | г,3,3 | 10/2-10/4   | S 8AM-5PM               | DLLC IUI |  |
|                    | CSP-7000-04 | 35742       | F,S,S | 10/16-10/18 | F 6PM-10PM              | BLLC 101 |  |
|                    | 000 7000 05 | 05740       |       | 4410 4410   | S 8AM-5PM               |          |  |
|                    | CSP-7000-05 | 35743       | F,S,S | 11/6-11/8   | F 6PM-10PM<br>S 8AM-5PM | BLLC 101 |  |
|                    | CSP-7000-06 | 35744       | F,S,S | 11/13-11/15 | F 6PM-10PM              | BLLC 101 |  |
|                    |             |             |       |             | S 8AM-5PM               |          |  |
|                    | CSP-7000-07 | 35748       | F,S,S | 12/4-12/6   | F 6PM-10PM<br>S 8AM-5PM | BLLC 101 |  |
|                    |             |             |       |             |                         |          |  |

### **Motor Vehicle Dealer License Renewal**

This course is designed for independent dealers who must complete six hours of continuing education annually to renew licenses. Dealers are provided with two hours of DMV issues including title administration, notary law, and basic paperwork transactions. Four hours of the course covers laws/acts governing dealers and dealer ownership and Federal Trade Commission issues. Participants learn proper procedures for conducting vehicle safety inspections. Information on the operation of a safety inspection station is included. The fee includes course manual. Cash or checks are accepted.

| Instructor: Denney |       | Cost: \$80 | Cost: \$80  |         |          |  |  |
|--------------------|-------|------------|-------------|---------|----------|--|--|
| Course Code        |       | Days       | Date        | Time    | Location |  |  |
| AUT-3001-02        | 35844 | TW         | 10/27-10/28 | 6PM-9PM | RDAR     |  |  |

### **OBD I/M Recertification Training**

Students certified in Initial OBD must take a four-hour OBD emissions recertification class. OBD II inspectors are certified for two years. This four-hour recertification course is a state requirement for those who are safety and emissions inspectors. Cash or check is accepted. The fee includes course manual. No fee exemptions. Classes are held at Reggie Denney Auto Repair in Eden.

| Instructor: Denney |                | Cost: \$8   | 0           |             |                 |
|--------------------|----------------|-------------|-------------|-------------|-----------------|
| Course Code        | <b>Section</b> | <b>Days</b> | <b>Date</b> | <b>Time</b> | <b>Location</b> |
| AUT-7001-02        | 35845          | W           | 9/23        | 6PM-10PM    | RDAR            |
| AUT-7001-03        | 35846          | T           | 10/20       | 6PM-10PM    | RDAR            |
| AUT-7001-04        | 35847          | T           | 11/24       | 6PM-10PM    | RDAR            |

### **OBD / IM Training**

Instructor: Denney

Instructor: Denney

This course prepares auto technicians and service personnel to be safety and emission inspectors for motor vehicles. It includes regulations and test inspection procedures. Students are taught to inspect a vehicle and gain the skills necessary to pass the qualification exams for certification as a safety and emissions inspector at a licensed inspection station. Cash or check is accepted. The fee includes course manual. Classes are held at Reggie Denney Auto Repair in Eden.

| mod doton Bonnoy                                 |                |                         |   |                                     |                                 |  |  |
|--|----------------|-------------------------|---|-------------------------------------|---------------------------------|--|--|
| <b>Course Code</b><br>AUT-7000-01<br>AUT-7000-02 | 35848<br>35849 | <b>Days</b><br>TW<br>TW | <b>Date</b><br>9/15-9/16<br>10/13-10/14 | <b>Time</b><br>6PM-10PM<br>6PM-10PM | <b>Location</b><br>RDAR<br>RDAR |  |  |
| AUT-7000-03                                      | 35850          | TW                      | 11/17-11/18                             | 6PM-10PM                            | RDAR                            |  |  |
|  |                |                         |   |                                     |                                 |  |  |

Cost: \$80



### **Vehicle Safety Inspection**

Cost: \$80

This course teaches participants the proper procedures for conducting vehicle safety inspections. Information on the operation of a safety inspection station is included. The fee includes course manual. Classes are held at Reggie Denney Auto Repair in Eden.

| mondetor. Denney |         | 003ι. φυ |           |          |          |  |
|------------------|---------|----------|-----------|----------|----------|--|
| Course Code      | Section | Days     | Date      | Time     | Location |  |
| AUT-7002-01      | 35851   | TW       | 9/8-9/9   | 6PM-10PM | RDAR     |  |
| AUT-7002-02      | 35852   | TW       | 10/6-10/7 | 6PM-10PM | RDAR     |  |
| AUT-7002-03      | 35853   | TW       | 11/3-11/4 | 6PM-10PM | RDAR     |  |

### Safe Driving Courses at RCC

Rockingham Community College, the Rockingham County Court System, Road the National Road Safety Foundation are collaborating to train motorists in principles of safe driving. Completion of the 3-hour course or the 6-hour course could help prevent the assessment of insurance points and NC driver's license points

*Safe Driving:* Life in the Transit is a 3-hour, \$50 fee course payable in cash (exact amount), money order, or certified check payable to RCC.

Safe Driver- 3 Hour

Instructor: Varies by section Cost: \$50

| Course Code | Section | Days | Date | Time     | Loc             |
|-------------|---------|------|------|----------|-----------------|
| CSP-7063-03 | 35673   | M    | 6/8  | 6PM-9PM  | BLLC 101        |
| CSP-7063-05 | 35677   | S    | 6/13 | 9AM-12PM | <b>BLLC 204</b> |
| CSP-7063-04 | 35674   | М    | 6/22 | 6PM-9PM  | BLLC 101        |
|             |         |      |      |          |                 |

**Safe Driving: Fatal Reflections** is an \$85 fee course payable in exact cash, money order, or certified check to RCC. The fee must be pre-paid three days prior to class.

Safe Driver- 6 Hour

Instructor: Varies by section Cost: \$85

| Course Code | Section | Days | Date | Time       | Loc      |
|-------------|---------|------|------|------------|----------|
| CSP-7064-04 | 35676   | S    | 6/13 | 8:30AM-3PM | BLLC 206 |
| CSP-7064-03 | 35675   | S    | 6/27 | 8:30AM-3PM | BLLC 206 |

NOTE: If you do not reschedule or if you fail to attend the class, the \$85 registration fee is nonrefundable.

### Call: 336-342-4261, ext. 2348

Register online for Continuing Education Courses at

www.rockinghamcc.edu/continuing-education/ or give us a call .

336-342-4261, ext. 2588, 2206, or 2348

### <u>Woodworking &</u> <u>Woodturning</u>

### Beer Tap Handles & Beer Mash Paddle

Use a lathe, bandsaw, and other shop tools to create beer tap handles and a beer mash paddle for your home brew process. Some finishing may be required at home.

| Instructor: Butler |                | Cost: \$70  |             |             |          |  |
|--------------------|----------------|-------------|-------------|-------------|----------|--|
| Course Code        | <b>Section</b> | <b>Days</b> | <b>Date</b> | <b>Time</b> | Location |  |
| SEF-3001-02        | 35854          | S           | 9/12        | 9AM-5PM     | CCWW     |  |

### **Fine Points of Furniture**

In this Fine Points of Furniture class, students will explore contemporary periods of furniture. This course will enhance advanced techniques of hand work, joinery, and safe work habits formed through previous courses in the program. The course will improve effectiveness as a furniture maker through the successful completion of students' furniture projects with the instructor's guidance.

| Instructor: Quinn |  | Cost: \$185 |             |             |          |  |
|-------------------|--|-------------|-------------|-------------|----------|--|
| Course Code       |  | <b>Days</b> | <b>Date</b> | <b>Time</b> | Location |  |
| PRC- 7127-01      |  | TTH         | 9/1-12/10   | 8AM-3PM     | CCWW     |  |



### Fundamentals of Woodturning

In Fundamentals of Woodturning, students will create a variety of small projects and perform fundamental exercises in order to become familiar with lathes, grinders, tools, and methods of holding work on the lathe. Basic woodturning tools covered include spindle and bowl gouges, rouging gouges, skew chisels, parting tools and scrapers. Wood selection, tool sharpening and lathe nomenclature will be covered as well. Basic shapes on the lathe include beads, coves, tapers, fillets and pommels; all of which can be turned with the basic tools. In-depth discussion of drive and live centers, chucks and faceplates is also covered. This turning class is for those new to the lathe or to reinforce fundamental best practices. All students must have safety glasses, dust masks and hearing protection. A supplemental, recommended tool and supply list will be covered on the first day of class.

Instructor: Moffett Cost: \$130

| Course Code | Section | Days | Date       | Time     | Location |
|-------------|---------|------|------------|----------|----------|
| PRC-7077-01 | 35940   | Μ    | 8/17-11/23 | 6-9:30PM | CCWW     |

### Kaleidoscope Turning

Come learn to turn an egg-shaped kaleidoscope. This project will make a great gift or a treasured keepsake. Each student will be guided through the woodturning and assembly process of making a unique kaleidoscope. The material and supply fees cover everything that you will need for this half-day class. Students are required to bring safety glasses, dust mask and hearing protection.

| Instructor: Butle | er      | Cos  |      |      |
|-------------------|---------|------|------|------|
| Course Code       | Section | Davs | Date | Time |

S

**Time** 9AM-1PM Location CCWW



10/3

### **Pen Turning**

SEF-3001-03 35857

Ever wanted to do something different? Learn pen turning and create a beautiful unique writing instrument.

We will explore turning wood and acrylic.

Instructor: Butler Cost: \$50

| Course Code | Section | Days | Date | Time    | Location |
|-------------|---------|------|------|---------|----------|
| SEF-3001-04 | 35858   | S    | 11/7 | 9AM-1PM | CCWW     |

### **Fundamentals of Woodworking**

Cost: \$130

Instructor: Smith

The purpose of the Fundamentals of Woodworking class is for students to learn the best practices used with woodworking machines as well as hand tool use, setup, and maintenance. The focus of the course is on basic woodworking techniques and safety. Topics of study include wood characteristics, wood selection, hand tool sharpening, and woodworking terminology. This class is strongly recommended for novice woodworkers. Students must have safety glasses, dust masks, and hearing protection. A supplemental recommended tool and supply list will be covered on the first day of class.

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|   |

| Course Code  | Section | Days | Date      | Time       | Location |
|--------------|---------|------|-----------|------------|----------|
| PRC- 7100-01 | 35856   | Th   | 9/3-12/10 | 6PM-8:30PM | CCWW     |

### Saw Dust Therapy - Make a Cutting Board

Learn how to make a unique cutting board or cheese board.

| Instructor: Butler |  | Cost: \$60  |             |             |          |  |
|--------------------|--|-------------|-------------|-------------|----------|--|
| Course Code        |  | <b>Days</b> | <b>Date</b> | <b>Time</b> | Location |  |
| SEF-3001-05        |  | S           | 11/21       | 9AM-2PM     | CCWW     |  |



### **Scroll Saw Christmas**

Use a scroll saw to create Christmas gifts and ornaments. Special emphasis will be placed on 3-dimensional ornaments.

| Instructor: Butle | er | Cost: \$50  |             |  |
|-------------------|----|-------------|-------------|--|
| Course Code       |    | <b>Days</b> | <b>Date</b> |  |
| SEF-3001-06       |    | S           | 12/12       |  |

**Time** 9AM-2PM Location CCWW



### **Turning for Christmas**

Use a lathe to turn Christmas gifts and ornaments.

| Instructor: Butler |                      | Cost: \$55  |             |             |          |  |  |
|--------------------|----------------------|-------------|-------------|-------------|----------|--|--|
| Course Code        | <b>Section</b> 35861 | <b>Days</b> | <b>Date</b> | <b>Time</b> | Location |  |  |
| SEF-3001-07        |                      | S           | 12/5        | 9AM-2PM     | CCWW     |  |  |

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336-342-4261, ext. 2588, 2206, or 2348

### **Emergency Medical Services**

NC Office of Emergency Medical Services (NCOEMS) mandates specific training to ensure the North Carolina has the very best trained EMTs and paramedics taking care of you and your loved ones.

#### Entrance requirements:

- •High school diploma/GED/Adult High School Diploma
- •Passing score for reading and math comprehension
- •\$180 registration fee (Fee exemption with valid proof of affiliation with NC Fire/Rescue/Police)
- Interview with EMS Coordinator
- Call 336-342-4261, ext. 2111 for more information

### **Basic Law Enforcement Training**

BLET students are prepared for a challenging and rewarding career. This program easily transitions to the criminal justice degree program.

Call 336-342-4261, ext. 2256 for more information.

### **Fire and Basic Rescue Certification**

In a continued effort to reduce losses due to fire, the legislature established General Statute 58-78-5.14b, which requires the NC Fire and Rescue Commission to establish voluntary minimum professional qualifications for all levels of fire and rescue service personnel.

The standard for firefighter certification is considered to be a minimum standard and the NC Fire and Rescue Commission fully recognizes that, due to differing requirements, many fire departments may set forth standards much higher than these for their personnel.

We offer the following Fire/Rescue Certification classes

- •Emergency Vehicle Driver
- •Fire & Life Safety Educator Levels I,II,III
- •Fire & Rescue Instructor Level I-II
- •Haz-Mat Responder
- •Driver/Operator
- •Technical Rescuer
- •Emergency Vehicle Trailer Towing
- •Fire Officer Level I,II,III

Call 336-342-4261, ext. 2390 for more information.

### **Concealed Carry Handgun**

This course will explain the NC Concealed Carry Handgun Law as it applies to the rights of a citizen to carry a concealed handgun. The course will also cover the fundamentals of safety and basic marksmanship. Students will obtain the certification needed to gain a concealed carry permit from your local sheriff's office. Students will need to bring a handgun with belt and holster, hearing protection, shooting glasses and 100 rounds of ammunition. Students must wear closed-toes shoes and a baseball style cap. Long pants are recommended. Water, sunblock, and bug spray are also recommended. Each student must provide an e-mail address so that the instructor is able to communicate course instructions.



### **Rockingham Community College Continuing Education Registration**

NOT YOUR TYPICAL COMMUNITY COLLEGE

PLEASE PRINT ALL INFORMATION

| Last 4 digits of SSN                  |   | or Student ID Nur | nber                             |          |                           |
|---------------------------------------|---|-------------------|----------------------------------|----------|---------------------------|
| Last Name                             |   |                   | First Name                       |          |                           |
| Address                               |   |                   | City                             |          |                           |
| State                                 |   |                   | Zip                              |          |                           |
| Birthdate                             |   |                   | Gender                           | O Male   | OFemale                   |
| Home Phone                            |   |                   | Cell/Mobile                      |          |                           |
| Work Phone                            |   |                   | Employment Status                | O F/T OP | /T O Unemployed           |
| Race: OWhite<br>Are you of Hispanic o | - | O No              | D American Indian/Alaskan Native |          | n (circle all that apply) |
| Show highest grade t                  |   |                   |                                  |          |                           |

Please check one: O I certify that I am at least 18 years old and not enrolled in public school or

> Ο I am under 18 and have provided a Minor Release Form to the Continuing Education office.

By signing below I certify that the given information is completed and correct.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

| Section Number | Course Title | Location | Registration Fee        |
|----------------|--------------|----------|-------------------------|
|                |              |          |                         |
| Section Number | Course Title | Location | <b>Registration Fee</b> |
|                |              |          |                         |
| Section Number | Course Title | Location | Registration Fee        |
|                |              |          |                         |
| Section Number | Course Title | Location | Registration Fee        |
|                |              |          |                         |

Selected Payment:

• Check

O Money Order

O MasterCard /Visa To pay with MasterCard or Visa: Go to www.rockinghamcc.edu •Click on Continuing Education • Click Register Online Here For Continuing Education Courses • Click on Register and Pay for Continuing Education Classes • Key in **Course Code** • Then click **submit** • On the left **select the** course •Click submit •Complete information and follow prompts for payment.

To register, complete this form and mail it along with a check or money order payable to RCC, PO Box 38, Wentworth, NC, 27375. Attn: Business Office, PLEASE DO NOT SEND CASH.

### – Coming This Fall – Homebrew Beer Classes

Become Cicerone 1 & 2 Certified (learn more at Cicerone.org)

### - Coming Soon -

### **Center for Brewing Science Classes On Fermented Foods And Beverages!**

Learn the history and health benefits of fermented foods.
Learn to make fermented vegetables like sauerkraut and kimchi, and drinks like kvass, kombucha, and kefir.

Call Cindy Amos at 336.342.4261 x2206 to be put on an interest list for these new classes.

### - Also Coming Soon -

Classes at the former Mayodan library, including Small Business Courses!

APPLY NOW! Application deadline for fall classes is August 6!



For more information visit rockinghamcc.edu or call 336.342.4261, x2333.

### We Have Ed2Go Online Courses! Our 6-Week Online Courses Include:

Introduction to Google Analytics **NEW** • Introduction to Internet Writing Markets **NEW** Certificate in Complementary and Integrative Health **NEW** SAT/ACT Prep I and II • LSAT Prep I and II • GMAT • GRE Prep I and II Introduction To Algebra • Introduction To Microsoft Powerpoint Introduction To Microsoft Word • Introduction To The Internet Introduction To Microsoft Publisher • Creating Web Pages Web 2.0, Blogs, Wikis, and Podcast • Drawing For The Absolute Beginner Discover Digital Photography • Secrets Of Better Photography Photoshop Elements for The Digital Photographer • And Many More! **Learn Anytime, Anywhere – On Your Schedule And At Your Own Pace**!

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## Fall 2015

### **Course Schedule**

# ROCKINGHAM Not your typical community college

# Didn't Finish High School? Come To RCC!

We have Adult High School and High School Equivalency\* Diploma programs.

> See page 10 for details. \*Formerly GED®

# GetA Job? Come To RCC!

Our Human Resource Development courses include:

How To Land And Keep A Job • Computer Skills For The Job Seeker • Market Your Competitive Advantage • Job Seeker's Lab

See Page 11 for details.

## www.rockinghamcc.edu

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