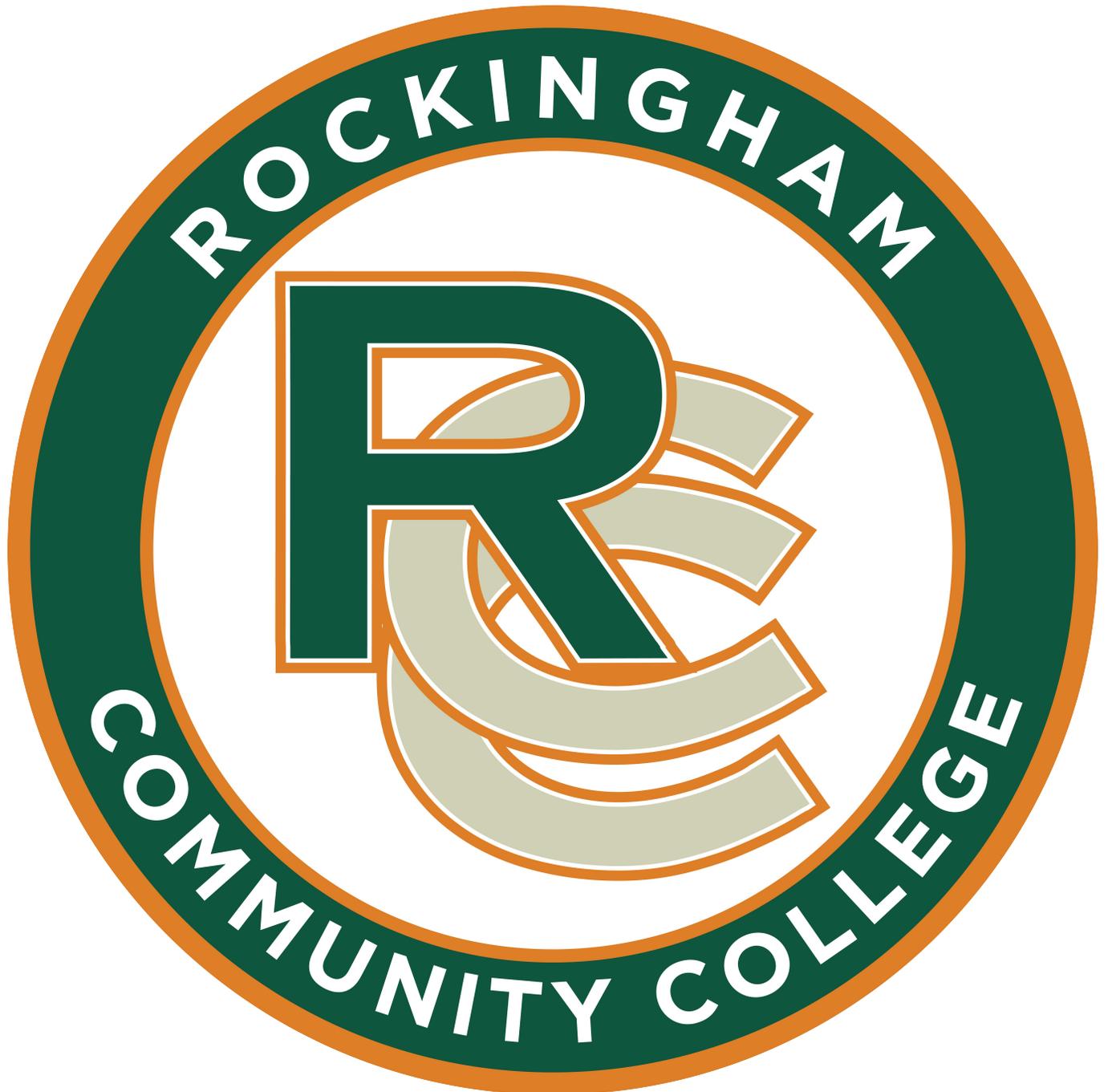


# RCC COVID-19 Potential Case Procedures and Enhanced Cleaning Protocols



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June 9, 2020

# RCC COVID-19 Case Procedures

The following procedures for responding in cases where individuals have potentially been exposed to COVID-19 are based on CDC guidelines for institutions of higher education, with concern for public safety as the top priority. Knowledge and understanding of the COVID-19 virus continues to evolve, and these procedures will be updated as appropriate as more information becomes available.

## **I. Procedure to Follow When Students Have Possibly Been Exposed to COVID-19**

Students who have been sick with COVID-19 symptoms, tested positive for COVID-19, or have been potentially exposed to someone with COVID-19 (either through community-related exposure or international travel) are to be instructed to follow CDC guidance to self-isolate or stay home.

- The student's instructor is to report the case immediately to the department chair and appropriate dean. The dean then is to work with the Vice President for Academic Affairs to do the following:
  - Instruct the student that he/she is to stay home and follow the advice in Section III below, depending on their situation.
  - Notify the Associate VP for Facilities, Tony Gunn, at ext. 2213, who will:
    - Report the case to Susan Young, Interim Director of the Rockingham County Department of Health (or to the health department in the student's county of residence, if different) for guidance on a case-by-case basis, and
    - Arrange for potentially affected areas to be cleaned and disinfected. Dr. Gunn will work with the dean and Vice President for Academic Affairs to determine if areas need to be closed and when activities can resume.
  - Report the case to Vice President for Student Development, Dr. Bob Lowdermilk, at ext. 2128.
  - The dean is to inform fellow students in the class(es) and others who may have come in contact with the student in question that a student in one of their classes has been potentially exposed to COVID-19.

- Determine whether the class(es) can meet online for 14 days from the date of last possible exposure or not meet for that time.

## **II. Procedure to Follow When Employees Have Possibly Been Exposed to COVID-19**

An employee who has been sick with COVID-19 symptoms, tested positive for COVID-19, or have been potentially exposed to someone with COVID-19 (either through community-related exposure or international travel) to follow CDC guidance to self-isolate or stay home.

- The employee's supervisor is to report the case immediately to the department chair (where applicable) and appropriate dean/director. The dean/director then is to work with the appropriate vice president/associate vice president to do the following:
  - Instruct the employee that he/she is to stay home and follow the advice in Section III below, depending on their situation.
  - Notify the Associate VP for Facilities, Tony Gunn, at ext. 2213, who will:
    - Report the case to Susan Young, Interim Director of the Rockingham County Department of Health (or to the health department in the employee's county of residence, if different) for guidance on a case-by-case basis, and
    - Arrange for potentially affected areas to be cleaned and disinfected. Dr. Gunn will work with the dean/director and appropriate VP/AVP to determine if areas need to be closed and when activities can resume.
  - Report the case to the Director of Human Resources, Joy Chappell, at ext. 2265.
  - The vice president is to inform employees in the department and others who may have come in contact with the employee in question that an employee has been potentially exposed to COVID-19.

## **III. When Students/Employees Can Return to Campus After Having or Likely Having COVID-19**

The following four situations are provided as guidance for determining when students and employees can return to campus:

### **I think or know I had COVID-19, and I had symptoms**

You can be with others after:

- 3 days with no fever **and**
- Symptoms improved **and**

- 10 days since symptoms first appeared

Depending on your healthcare provider's advice and availability of testing, you might get tested to see if you still have COVID-19. If you will be tested, you can be around other people when you have no fever, symptoms have improved, and you receive two negative test results in a row, at least 24 hours apart.

### **I tested positive for COVID-19 but had no symptoms**

If you continue to have no symptoms, you can be with other people after:

- 10 days have passed since test

Depending on your healthcare provider's advice and availability of testing, you might get tested to see if you still have COVID-19. If you will be tested, you can be around other people after you receive two negative test results in a row, at least 24 hours apart.

If you develop symptoms after testing positive, follow the guidance above for "I think or know I had COVID, and I had symptoms."

### **I have a weakened immune system (immunocompromised) due to a health condition or medication. When can I be around others?**

People with conditions that weaken their immune system might need to stay home longer than 10 days. Talk to your healthcare provider for more information. If testing is available in your community, it may be recommended by your healthcare provider. You can be with other people after you receive two negative test results in a row, at least 24 hours apart.

If testing is not available in your area, your doctor should work with an infectious disease expert at your local health department to determine if you are likely to spread COVID-19 to others and need to stay home longer.

### **For Anyone Who Has Been Around a Person with COVID-19**

The Centers for Disease Control and Prevention recommends that anyone who has close contact with someone with COVID-19 should stay home for 14 days **after exposure** based on the time it takes to develop illness. RCC is requiring students, faculty, and staff who have been exposed to someone with COVID-19 to stay home for 14 days after exposure.

## **IV. Cleaning/Disinfecting Procedures**

The following protocol for cleaning and disinfecting a building or facility if someone is sick will be followed by RCC's Maintenance Department:

- **Close off areas** used by the person who is sick.
  - Institutions do not necessarily need to close operations, if they can close off affected areas.
- **Open outside doors and windows** to increase air circulation in the area.
- **Wait 24 hours** before you clean or disinfect. If 24 hours is not feasible, wait as long as possible.
- Clean and disinfect **all areas used by the person who is sick**, such as offices, bathrooms, common areas, shared electronic equipment like tablets, touch screens, keyboards, remote controls, and ATM machines.
- Vacuum the space if needed.
  - Do not vacuum a room or space that has people in it. Wait until the room or space is empty to vacuum, such as at night, for common spaces, or during the day for private rooms.
  - Consider temporarily turning off room fans and the central HVAC system that services the room or space, so that particles that escape from vacuuming will not circulate throughout the facility.
- Once area has been **appropriately disinfected**, it **can be opened for use**.
  - **Workers without close contact** with the person who is sick can return to work immediately after disinfection.
- If **more than 7 days** since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary.
  - Continue routine cleaning and disinfection.

May 11, 2020

# COVID-19 Cleaning Protocols

**Rockingham Community College**

**Building: Advanced Technologies Building**

Labs: 102, 104, 106, 112, 116

Classrooms: 109, 111, 113-A, 116, 118, 120, 201, 205, 209, 211, 213.

Restrooms: 3 Women's, 3 Men's, 2 unisex.

Offices: 107-A, 107-B, 107-C, 107-D, 107-E, 107-F, 107-G, 107-H, 107-I, 107-J, 107-K, 107-L, 107-M, 107-N, 107-P, 107-Q, 107-R, 107-S, 113-B, 207-A, 207-B, 207-C, 207-D, 207-E, 207-F, 207-G, 207-H, 207-I, 207-J, 207-K.

Other: 100 (auditorium), 103, 105, 106-A, 203.

Labs and classrooms are to be cleaned before and after each class. Restrooms, offices, and other areas are to be cleaned frequently, depending on use.

## 1. ENHANCED CLEANING FOR PREVENTION<sup>1</sup>

Routinely clean and disinfect surfaces and objects that are frequently touched. This may include cleaning objects/surfaces not ordinarily cleaned daily (e.g., doorknobs, light switches, classroom sink handles, countertops). i. Clean surfaces and objects that are visibly soiled first. If surfaces are dirty to sight or touch, they should be cleaned using a detergent or soap and water prior to disinfection. Clean with the cleaners typically used. Use all cleaning products according to the directions on the label. For disinfection most common EPA-registered household disinfectants should be effective. RCC is using BETCO pH7Q, (EPA# 47371-131-4170):

**DISINFECTION/CLEANING/DEODORIZING DIRECTIONS:** Remove heavy soil deposits from surface, then thoroughly wet surface with a use-solution of 2 ounces of the concentrate per gallon of water. The use-solution can be applied with a cloth, mop, sponge, or coarse spray or by soaking. For sprayer applications, use a coarse spray device. Spray 6-8 inches from the surface, rub with a brush, cloth or sponge. Do not breathe spray. Let solution remain on surface for a minimum of 10 minutes. Rinse or allow to air dry. Rinsing of floors is not necessary unless they are to be waxed or polished. Food contact surfaces

must be thoroughly rinsed with potable water. This product must not be used to clean the following food contact surfaces: utensils, glassware, and dishes. For Human Coronavirus, treated surfaces must remain wet for 1 minute. Wipe dry with a clean cloth, sponge or mop or allow to air dry. Note: This product is not for use on medical device surfaces.

- Provide disposable wipes to staff and faculty so that commonly used surfaces (e.g., keyboards, desks, remote controls) can be wiped down before use.
- Ensure adequate supplies to support cleaning and disinfection practices.

**A. General guidance:**

- Practice good hand hygiene after cleaning (and always!):
  - Wash hands often with soap and warm water for at least 20 seconds.
  - If soap and warm water are not readily available, use an alcohol-based hand sanitizer that contains at least 60% alcohol.

**B. Safety guidelines during cleaning and disinfection:**

- Wear disposable gloves when cleaning and disinfecting. Gloves should be discarded after each use. Clean hands immediately after gloves are removed.
- Wear eye protection when there is a potential for splash or splatter to the face.
- Gowns or aprons are recommended to protect personal clothing.
- Store chemicals in labeled, closed containers. Keep them in a secure area away from children and food. Store them in a manner that prevents tipping or spilling.

<sup>1</sup>From CDC Guidelines for Institutions of Higher Education.

May 11, 2020

# COVID-19 Cleaning Protocols

## Rockingham Community College

Building: **Bishopric Lifelong Learning Center**

Labs: 204, 206

Classrooms: 101, 103, 108, 201

Restrooms: 2 Women's, 2 Men's.

Offices: 105, 105-A, 105-B, 105-C, 105-D, 105-E, 105-F, 105-G, 105-H, 105-I, 105-J, 203-A, 203-B, 203-C, 203-D, 207-E, 207-F, 207-G, 207-H, 207-I,

Other: Lobby, 104, 106, 207-J (copy room).

Labs and classrooms are to be cleaned before and after each class. Restrooms, offices, and other areas are to be cleaned frequently, depending on use.

### 1. ENHANCED CLEANING FOR PREVENTION<sup>1</sup>

Routinely clean and disinfect surfaces and objects that are frequently touched. This may include cleaning objects/surfaces not ordinarily cleaned daily (e.g., doorknobs, light switches, classroom sink handles, countertops). i. Clean surfaces and objects that are visibly soiled first. If surfaces are dirty to sight or touch, they should be cleaned using a detergent or soap and water prior to disinfection. Clean with the cleaners typically used. Use all cleaning products according to the directions on the label. For disinfection most common EPA-registered household disinfectants should be effective. RCC is using BETCO pH7Q, (EPA# 47371-131-4170):

**DISINFECTION/CLEANING/DEODORIZING DIRECTIONS:** Remove heavy soil deposits from surface, then thoroughly wet surface with a use-solution of 2 ounces of the concentrate per gallon of water. The use-solution can be applied with a cloth, mop, sponge, or coarse spray or by soaking. For sprayer applications, use a coarse spray device. Spray 6-8 inches from the surface, rub with a brush, cloth or sponge. Do not breathe spray. Let solution remain on surface for a minimum of 10 minutes. Rinse or allow to air dry. Rinsing of floors is not necessary unless they are to be waxed or polished. Food contact surfaces must be thoroughly rinsed with potable water. This product must not be used to clean the following food contact surfaces: utensils, glassware, and dishes. For

Human Coronavirus, treated surfaces must remain wet for 1 minute. Wipe dry with a clean cloth, sponge or mop or allow to air dry. Note: This product is not for use on medical device surfaces.

- Provide disposable wipes to staff and faculty so that commonly used surfaces (e.g., keyboards, desks, remote controls) can be wiped down before use.
- Ensure adequate supplies to support cleaning and disinfection practices.

**A. General guidance:**

- Practice good hand hygiene after cleaning (and always!):
  - Wash hands often with soap and warm water for at least 20 seconds.
  - If soap and warm water are not readily available, use an alcohol-based hand sanitizer that contains at least 60% alcohol.

**B. Safety guidelines during cleaning and disinfection:**

- Wear disposable gloves when cleaning and disinfecting. Gloves should be discarded after each use. Clean hands immediately after gloves are removed.
- Wear eye protection when there is a potential for splash or splatter to the face.
- Gowns or aprons are recommended to protect personal clothing.
- Store chemicals in labeled, closed containers. Keep them in a secure area away from children and food. Store them in a manner that prevents tipping or spilling.

<sup>1</sup>From CDC Guidelines for Institutions of Higher Education.

May 11, 2020

# COVID-19 Cleaning Protocols

Rockingham Community College

Building: **Center for Creative Arts**

Labs: 102, 102-C, 104

Classrooms:

Restrooms: 1 Women's, 1 Men's.

Offices: 101, 102-A

Other: Lobby, 103.

Labs and classrooms are to be cleaned before and after each class. Restrooms, offices, and other areas are to be cleaned frequently, depending on use.

## 1. ENHANCED CLEANING FOR PREVENTION<sup>1</sup>

Routinely clean and disinfect surfaces and objects that are frequently touched. This may include cleaning objects/surfaces not ordinarily cleaned daily (e.g., doorknobs, light switches, classroom sink handles, countertops). i. Clean surfaces and objects that are visibly soiled first. If surfaces are dirty to sight or touch, they should be cleaned using a detergent or soap and water prior to disinfection. Clean with the cleaners typically used. Use all cleaning products according to the directions on the label. For disinfection most common EPA-registered household disinfectants should be effective. RCC is using BETCO pH7Q, (EPA# 47371-131-4170):

**DISINFECTION/CLEANING/DEODORIZING DIRECTIONS:** Remove heavy soil deposits from surface, then thoroughly wet surface with a use-solution of 2 ounces of the concentrate per gallon of water. The use-solution can be applied with a cloth, mop, sponge, or coarse spray or by soaking. For sprayer applications, use a coarse spray device. Spray 6-8 inches from the surface, rub with a brush, cloth or sponge. Do not breathe spray. Let solution remain on surface for a minimum of 10 minutes. Rinse or allow to air dry. Rinsing of floors is not necessary unless they are to be waxed or polished. Food contact surfaces must be thoroughly rinsed with potable water. This product must not be used to clean the following food contact surfaces: utensils, glassware, and dishes. For Human Coronavirus, treated surfaces must remain wet for 1 minute. Wipe dry

with a clean cloth, sponge or mop or allow to air dry. Note: This product is not for use on medical device surfaces.

- Provide disposable wipes to staff and faculty so that commonly used surfaces (e.g., keyboards, desks, remote controls) can be wiped down before use.
- Ensure adequate supplies to support cleaning and disinfection practices.

**A. General guidance:**

- Practice good hand hygiene after cleaning (and always!):
  - Wash hands often with soap and warm water for at least 20 seconds.
  - If soap and warm water are not readily available, use an alcohol-based hand sanitizer that contains at least 60% alcohol.

**B. Safety guidelines during cleaning and disinfection:**

- Wear disposable gloves when cleaning and disinfecting. Gloves should be discarded after each use. Clean hands immediately after gloves are removed.
- Wear eye protection when there is a potential for splash or splatter to the face.
- Gowns or aprons are recommended to protect personal clothing.
- Store chemicals in labeled, closed containers. Keep them in a secure area away from children and food. Store them in a manner that prevents tipping or spilling.

<sup>1</sup>From CDC Guidelines for Institutions of Higher Education.

May 12, 2020

# COVID-19 Cleaning Protocols

Rockingham Community College

Building: **Emergency Services Training Center – Classroom/Storage Building**

Labs: Garage Bay.

Classrooms: One.

Restrooms: M, W.

Offices: One

Other: Lobby Area

Labs and classrooms are to be cleaned before and after each class. Restrooms, offices, and other areas are to be cleaned frequently, depending on use.

## 1. ENHANCED CLEANING FOR PREVENTION<sup>1</sup>

Routinely clean and disinfect surfaces and objects that are frequently touched. This may include cleaning objects/surfaces not ordinarily cleaned daily (e.g., doorknobs, light switches, classroom sink handles, countertops). i. Clean surfaces and objects that are visibly soiled first. If surfaces are dirty to sight or touch, they should be cleaned using a detergent or soap and water prior to disinfection. Clean with the cleaners typically used. Use all cleaning products according to the directions on the label. For disinfection most common EPA-registered household disinfectants should be effective. RCC is using BETCO pH7Q, (EPA# 47371-131-4170):

**DISINFECTION/CLEANING/DEODORIZING DIRECTIONS:** Remove heavy soil deposits from surface, then thoroughly wet surface with a use-solution of 2 ounces of the concentrate per gallon of water. The use-solution can be applied with a cloth, mop, sponge, or coarse spray or by soaking. For sprayer applications, use a coarse spray device. Spray 6-8 inches from the surface, rub with a brush, cloth or sponge. Do not breathe spray. Let solution remain on surface for a minimum of 10 minutes. Rinse or allow to air dry. Rinsing of floors is not necessary unless they are to be waxed or polished. Food contact surfaces must be thoroughly rinsed with potable water. This product must not be used to clean the following food contact surfaces: utensils, glassware, and dishes. For Human Coronavirus, treated surfaces must remain wet for 1 minute. Wipe dry

with a clean cloth, sponge or mop or allow to air dry. Note: This product is not for use on medical device surfaces.

- Provide disposable wipes to staff and faculty so that commonly used surfaces (e.g., keyboards, desks, remote controls) can be wiped down before use.
- Ensure adequate supplies to support cleaning and disinfection practices.

**A. General guidance:**

- Practice good hand hygiene after cleaning (and always!):
  - Wash hands often with soap and warm water for at least 20 seconds.
  - If soap and warm water are not readily available, use an alcohol-based hand sanitizer that contains at least 60% alcohol.

**B. Safety guidelines during cleaning and disinfection:**

- Wear disposable gloves when cleaning and disinfecting. Gloves should be discarded after each use. Clean hands immediately after gloves are removed.
- Wear eye protection when there is a potential for splash or splatter to the face.
- Gowns or aprons are recommended to protect personal clothing.
- Store chemicals in labeled, closed containers. Keep them in a secure area away from children and food. Store them in a manner that prevents tipping or spilling.

<sup>1</sup>From CDC Guidelines for Institutions of Higher Education.

May 11, 2020

# COVID-19 Cleaning Protocols

Rockingham Community College

Building: **Gym**

Classrooms: 101, 102.

Restrooms: Men's, Women's.

Offices: 6

Other: Women's Locker Room, Men's Locker Room, Fitness Center.

Labs and classrooms are to be cleaned before and after each class. Restrooms, offices, and other areas are to be cleaned frequently, depending on use.

## 1. ENHANCED CLEANING FOR PREVENTION<sup>1</sup>

Routinely clean and disinfect surfaces and objects that are frequently touched. This may include cleaning objects/surfaces not ordinarily cleaned daily (e.g., doorknobs, light switches, classroom sink handles, countertops). i. Clean surfaces and objects that are visibly soiled first. If surfaces are dirty to sight or touch, they should be cleaned using a detergent or soap and water prior to disinfection. Clean with the cleaners typically used. Use all cleaning products according to the directions on the label. For disinfection most common EPA-registered household disinfectants should be effective. RCC is using BETCO pH7Q, (EPA# 47371-131-4170):

**DISINFECTION/CLEANING/DEODORIZING DIRECTIONS:** Remove heavy soil deposits from surface, then thoroughly wet surface with a use-solution of 2 ounces of the concentrate per gallon of water. The use-solution can be applied with a cloth, mop, sponge, or coarse spray or by soaking. For sprayer applications, use a coarse spray device. Spray 6-8 inches from the surface, rub with a brush, cloth or sponge. Do not breathe spray. Let solution remain on surface for a minimum of 10 minutes. Rinse or allow to air dry. Rinsing of floors is not necessary unless they are to be waxed or polished. Food contact surfaces must be thoroughly rinsed with potable water. This product must not be used to clean the following food contact surfaces: utensils, glassware, and dishes. For Human Coronavirus, treated surfaces must remain wet for 1 minute. Wipe dry

with a clean cloth, sponge or mop or allow to air dry. Note: This product is not for use on medical device surfaces.

- Provide disposable wipes to staff and faculty so that commonly used surfaces (e.g., keyboards, desks, remote controls) can be wiped down before use.
- Ensure adequate supplies to support cleaning and disinfection practices.

**A. General guidance:**

- Practice good hand hygiene after cleaning (and always!):
  - Wash hands often with soap and warm water for at least 20 seconds.
  - If soap and warm water are not readily available, use an alcohol-based hand sanitizer that contains at least 60% alcohol.

**B. Safety guidelines during cleaning and disinfection:**

- Wear disposable gloves when cleaning and disinfecting. Gloves should be discarded after each use. Clean hands immediately after gloves are removed.
- Wear eye protection when there is a potential for splash or splatter to the face.
- Gowns or aprons are recommended to protect personal clothing.
- Store chemicals in labeled, closed containers. Keep them in a secure area away from children and food. Store them in a manner that prevents tipping or spilling.

<sup>1</sup>From CDC Guidelines for Institutions of Higher Education.

May 12, 2020

# COVID-19 Cleaning Protocols

## Rockingham Community College

Building: **Humanities**

Labs: 208

Classrooms: 101, 104, 108, 109, 201, 203, 204, 205-A, 205-B, 206-A, 206-C, 207, 208, 209, 210

Restrooms: 2 Women's, 2 Men's.

Offices: 103, 112, 113, 114, 116, 117, 118, 120, 121, 122, 123, 124, 125.

Other: 105-A (lounge), 105-B (conference room), elevator, stairwells.

Labs and classrooms are to be cleaned before and after each class. Restrooms, offices, and other areas are to be cleaned frequently, depending on use.

### 1. ENHANCED CLEANING FOR PREVENTION<sup>1</sup>

Routinely clean and disinfect surfaces and objects that are frequently touched. This may include cleaning objects/surfaces not ordinarily cleaned daily (e.g., doorknobs, light switches, classroom sink handles, countertops). i. Clean surfaces and objects that are visibly soiled first. If surfaces are dirty to sight or touch, they should be cleaned using a detergent or soap and water prior to disinfection. Clean with the cleaners typically used. Use all cleaning products according to the directions on the label. For disinfection most common EPA-registered household disinfectants should be effective. RCC is using BETCO pH7Q, (EPA# 47371-131-4170):

**DISINFECTION/CLEANING/DEODORIZING DIRECTIONS:** Remove heavy soil deposits from surface, then thoroughly wet surface with a use-solution of 2 ounces of the concentrate per gallon of water. The use-solution can be applied with a cloth, mop, sponge, or coarse spray or by soaking. For sprayer applications, use a coarse spray device. Spray 6-8 inches from the surface, rub with a brush, cloth or sponge. Do not breathe spray. Let solution remain on surface for a minimum of 10 minutes. Rinse or allow to air dry. Rinsing of floors is not necessary unless they are to be waxed or polished. Food contact surfaces must be thoroughly rinsed with potable water. This product must not be used to clean the following food contact surfaces: utensils, glassware, and dishes. For

Human Coronavirus, treated surfaces must remain wet for 1 minute. Wipe dry with a clean cloth, sponge or mop or allow to air dry. Note: This product is not for use on medical device surfaces.

- Provide disposable wipes to staff and faculty so that commonly used surfaces (e.g., keyboards, desks, remote controls) can be wiped down before use.
- Ensure adequate supplies to support cleaning and disinfection practices.

**A. General guidance:**

- Practice good hand hygiene after cleaning (and always!):
  - Wash hands often with soap and warm water for at least 20 seconds.
  - If soap and warm water are not readily available, use an alcohol-based hand sanitizer that contains at least 60% alcohol.

**B. Safety guidelines during cleaning and disinfection:**

- Wear disposable gloves when cleaning and disinfecting. Gloves should be discarded after each use. Clean hands immediately after gloves are removed.
- Wear eye protection when there is a potential for splash or splatter to the face.
- Gowns or aprons are recommended to protect personal clothing.
- Store chemicals in labeled, closed containers. Keep them in a secure area away from children and food. Store them in a manner that prevents tipping or spilling.

<sup>1</sup>From CDC Guidelines for Institutions of Higher Education.

May 12, 2020

# COVID-19 Cleaning Protocols

## Rockingham Community College

Building: **Industrial Tech I**

Labs: 104, 105-A, 105-B, 105-C, 106, 107, 108, 109, 109-A, 110, 112-A, 112-B.

Classrooms: 102, 103

Restrooms: M, W, Unisex.

Offices: 101, 101-A, 101-B, 101-C, 101-D, 101-E, 101-F, 101-G, 101-H, 101-J, 101-K

Other:

Labs and classrooms are to be cleaned before and after each class. Restrooms, offices, and other areas are to be cleaned frequently, depending on use.

### 1. ENHANCED CLEANING FOR PREVENTION<sup>1</sup>

Routinely clean and disinfect surfaces and objects that are frequently touched. This may include cleaning objects/surfaces not ordinarily cleaned daily (e.g., doorknobs, light switches, classroom sink handles, countertops). i. Clean surfaces and objects that are visibly soiled first. If surfaces are dirty to sight or touch, they should be cleaned using a detergent or soap and water prior to disinfection. Clean with the cleaners typically used. Use all cleaning products according to the directions on the label. For disinfection most common EPA-registered household disinfectants should be effective. RCC is using BETCO pH7Q, (EPA# 47371-131-4170):

**DISINFECTION/CLEANING/DEODORIZING DIRECTIONS:** Remove heavy soil deposits from surface, then thoroughly wet surface with a use-solution of 2 ounces of the concentrate per gallon of water. The use-solution can be applied with a cloth, mop, sponge, or coarse spray or by soaking. For sprayer applications, use a coarse spray device. Spray 6-8 inches from the surface, rub with a brush, cloth or sponge. Do not breathe spray. Let solution remain on surface for a minimum of 10 minutes. Rinse or allow to air dry. Rinsing of floors is not necessary unless they are to be waxed or polished. Food contact surfaces must be thoroughly rinsed with potable water. This product must not be used to clean the following food contact surfaces: utensils, glassware, and dishes. For Human Coronavirus, treated surfaces must remain wet for 1 minute. Wipe dry

with a clean cloth, sponge or mop or allow to air dry. Note: This product is not for use on medical device surfaces.

- Provide disposable wipes to staff and faculty so that commonly used surfaces (e.g., keyboards, desks, remote controls) can be wiped down before use.
- Ensure adequate supplies to support cleaning and disinfection practices.

**A. General guidance:**

- Practice good hand hygiene after cleaning (and always!):
  - Wash hands often with soap and warm water for at least 20 seconds.
  - If soap and warm water are not readily available, use an alcohol-based hand sanitizer that contains at least 60% alcohol.

**B. Safety guidelines during cleaning and disinfection:**

- Wear disposable gloves when cleaning and disinfecting. Gloves should be discarded after each use. Clean hands immediately after gloves are removed.
- Wear eye protection when there is a potential for splash or splatter to the face.
- Gowns or aprons are recommended to protect personal clothing.
- Store chemicals in labeled, closed containers. Keep them in a secure area away from children and food. Store them in a manner that prevents tipping or spilling.

<sup>1</sup>From CDC Guidelines for Institutions of Higher Education.

May 11, 2020

# COVID-19 Cleaning Protocols

Rockingham Community College

Building: **Industrial Tech II**

Labs: 101, 103-A, 103-B, 103-C, 104, 105.

Classrooms: 102

Restrooms: Men's, Women's

Offices: where occupied.

Other: n/a

Labs and classrooms are to be cleaned before and after each class. Restrooms, offices, and other areas are to be cleaned frequently, depending on use.

## 1. ENHANCED CLEANING FOR PREVENTION<sup>1</sup>

Routinely clean and disinfect surfaces and objects that are frequently touched. This may include cleaning objects/surfaces not ordinarily cleaned daily (e.g., doorknobs, light switches, classroom sink handles, countertops). i. Clean surfaces and objects that are visibly soiled first. If surfaces are dirty to sight or touch, they should be cleaned using a detergent or soap and water prior to disinfection. Clean with the cleaners typically used. Use all cleaning products according to the directions on the label. For disinfection most common EPA-registered household disinfectants should be effective. RCC is using BETCO pH7Q, (EPA# 47371-131-4170):

**DISINFECTION/CLEANING/DEODORIZING DIRECTIONS:** Remove heavy soil deposits from surface, then thoroughly wet surface with a use-solution of 2 ounces of the concentrate per gallon of water. The use-solution can be applied with a cloth, mop, sponge, or coarse spray or by soaking. For sprayer applications, use a coarse spray device. Spray 6-8 inches from the surface, rub with a brush, cloth or sponge. Do not breathe spray. Let solution remain on surface for a minimum of 10 minutes. Rinse or allow to air dry. Rinsing of floors is not necessary unless they are to be waxed or polished. Food contact surfaces must be thoroughly rinsed with potable water. This product must not be used to clean the following food contact surfaces: utensils, glassware, and dishes. For Human Coronavirus, treated surfaces must remain wet for 1 minute. Wipe dry

with a clean cloth, sponge or mop or allow to air dry. Note: This product is not for use on medical device surfaces.

- Provide disposable wipes to staff and faculty so that commonly used surfaces (e.g., keyboards, desks, remote controls) can be wiped down before use.
- Ensure adequate supplies to support cleaning and disinfection practices.

**A. General guidance:**

- Practice good hand hygiene after cleaning (and always!):
  - Wash hands often with soap and warm water for at least 20 seconds.
  - If soap and warm water are not readily available, use an alcohol-based hand sanitizer that contains at least 60% alcohol.

**B. Safety guidelines during cleaning and disinfection:**

- Wear disposable gloves when cleaning and disinfecting. Gloves should be discarded after each use. Clean hands immediately after gloves are removed.
- Wear eye protection when there is a potential for splash or splatter to the face.
- Gowns or aprons are recommended to protect personal clothing.
- Store chemicals in labeled, closed containers. Keep them in a secure area away from children and food. Store them in a manner that prevents tipping or spilling.

<sup>1</sup>From CDC Guidelines for Institutions of Higher Education.

May 11, 2020

# COVID-19 Cleaning Protocols

## Rockingham Community College

Building: **James Library**

Classrooms: M-200, M-201, M-202, M-209, B-102, B-103-B, B-107.

Restrooms: Men's (2), Women's (2), unisex.

Offices: M-204, M-205, M-207, 101-A, 101-C, three main-floor cubicles, B-101, B-105.

Other: M-208 (open area), M-209-A (workroom), 100 (main floor open area), main floor lobby, 101-F (Historical Collections), 101-G (Historical Collections storage), B-101-A, B-103-A (storage), B-1-6 (cafeteria), stairwells.

Labs and classrooms are to be cleaned before and after each class. Restrooms, offices, and other areas are to be cleaned frequently, depending on use.

## 1. ENHANCED CLEANING FOR PREVENTION<sup>1</sup>

Routinely clean and disinfect surfaces and objects that are frequently touched. This may include cleaning objects/surfaces not ordinarily cleaned daily (e.g., doorknobs, light switches, classroom sink handles, countertops). i. Clean surfaces and objects that are visibly soiled first. If surfaces are dirty to sight or touch, they should be cleaned using a detergent or soap and water prior to disinfection. Clean with the cleaners typically used. Use all cleaning products according to the directions on the label. For disinfection most common EPA-registered household disinfectants should be effective. RCC is using BETCO pH7Q, (EPA# 47371-131-4170):

**DISINFECTION/CLEANING/DEODORIZING DIRECTIONS:** Remove heavy soil deposits from surface, then thoroughly wet surface with a use-solution of 2 ounces of the concentrate per gallon of water. The use-solution can be applied with a cloth, mop, sponge, or coarse spray or by soaking. For sprayer applications, use a coarse spray device. Spray 6-8 inches from the surface, rub with a brush, cloth or sponge. Do not breathe spray. Let solution remain on surface for a minimum of 10 minutes. Rinse or allow to air dry. Rinsing of floors is not necessary unless they are to be waxed or polished. Food contact surfaces must be thoroughly rinsed with potable water. This product must not be used to

clean the following food contact surfaces: utensils, glassware, and dishes. For Human Coronavirus, treated surfaces must remain wet for 1 minute. Wipe dry with a clean cloth, sponge or mop or allow to air dry. Note: This product is not for use on medical device surfaces.

- Provide disposable wipes to staff and faculty so that commonly used surfaces (e.g., keyboards, desks, remote controls) can be wiped down before use.
- Ensure adequate supplies to support cleaning and disinfection practices.

**A. General guidance:**

- Practice good hand hygiene after cleaning (and always!):
  - Wash hands often with soap and warm water for at least 20 seconds.
  - If soap and warm water are not readily available, use an alcohol-based hand sanitizer that contains at least 60% alcohol.

**B. Safety guidelines during cleaning and disinfection:**

- Wear disposable gloves when cleaning and disinfecting. Gloves should be discarded after each use. Clean hands immediately after gloves are removed.
- Wear eye protection when there is a potential for splash or splatter to the face.
- Gowns or aprons are recommended to protect personal clothing.
- Store chemicals in labeled, closed containers. Keep them in a secure area away from children and food. Store them in a manner that prevents tipping or spilling.

<sup>1</sup>From CDC Guidelines for Institutions of Higher Education.

May 11, 2020

# COVID-19 Cleaning Protocols

## Rockingham Community College

Building: **Science**

Labs: 101, 105 (Cosmetology), 112-113, 113-C, 115, 116, 117, 118, 119, 120.

Classrooms: 102-A, 102-B, 102-A, 103-B, 104, 106, 107, 108, 111, 114.

Restrooms: 2 Men's, 2 Women's, 5 unisex

Offices: 104 (multiple), 109 (multiple), 110 (multiple),

Other: 109 (conference room), 112-113 (ARC).

Labs and classrooms are to be cleaned before and after each class. Restrooms, offices, and other areas are to be cleaned frequently, depending on use.

### 1. ENHANCED CLEANING FOR PREVENTION<sup>1</sup>

Routinely clean and disinfect surfaces and objects that are frequently touched. This may include cleaning objects/surfaces not ordinarily cleaned daily (e.g., doorknobs, light switches, classroom sink handles, countertops). i. Clean surfaces and objects that are visibly soiled first. If surfaces are dirty to sight or touch, they should be cleaned using a detergent or soap and water prior to disinfection. Clean with the cleaners typically used. Use all cleaning products according to the directions on the label. For disinfection most common EPA-registered household disinfectants should be effective. RCC is using BETCO pH7Q, (EPA# 47371-131-4170):

**DISINFECTION/CLEANING/DEODORIZING DIRECTIONS:** Remove heavy soil deposits from surface, then thoroughly wet surface with a use-solution of 2 ounces of the concentrate per gallon of water. The use-solution can be applied with a cloth, mop, sponge, or coarse spray or by soaking. For sprayer applications, use a coarse spray device. Spray 6-8 inches from the surface, rub with a brush, cloth or sponge. Do not breathe spray. Let solution remain on surface for a minimum of 10 minutes. Rinse or allow to air dry. Rinsing of floors is not necessary unless they are to be waxed or polished. Food contact surfaces must be thoroughly rinsed with potable water. This product must not be used to clean the following food contact surfaces: utensils, glassware, and dishes. For Human Coronavirus, treated surfaces must remain wet for 1 minute. Wipe dry

with a clean cloth, sponge or mop or allow to air dry. Note: This product is not for use on medical device surfaces.

- Provide disposable wipes to staff and faculty so that commonly used surfaces (e.g., keyboards, desks, remote controls) can be wiped down before use.
- Ensure adequate supplies to support cleaning and disinfection practices.

**A. General guidance:**

- Practice good hand hygiene after cleaning (and always!):
  - Wash hands often with soap and warm water for at least 20 seconds.
  - If soap and warm water are not readily available, use an alcohol-based hand sanitizer that contains at least 60% alcohol.

**B. Safety guidelines during cleaning and disinfection:**

- Wear disposable gloves when cleaning and disinfecting. Gloves should be discarded after each use. Clean hands immediately after gloves are removed.
- Wear eye protection when there is a potential for splash or splatter to the face.
- Gowns or aprons are recommended to protect personal clothing.
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<sup>1</sup>From CDC Guidelines for Institutions of Higher Education.

May 12, 2020

# COVID-19 Cleaning Protocols

## Rockingham Community College

Building: **Whitcomb Student Center**

Labs:

Classrooms:

Restrooms: 2 Women's, 2 Men's.

Offices: 103, 112, 113, 114, 116, 117, 118, 120, 121, 122, 123, 124, 125, 202-B, 202-C, 202-D, 202-F, 202-G, 204, 202, 205-A 210-A 207, 207-A, 207-B, 207C, 207-D, 207-E, 208, 208-A, 208B, 208-C, 208-D, 208E, 210-B , 210-C, 210-D

Other: 101 (Café), 101-A (Serving Area), 106 (Study Area), 105 (Student Lounge), 104 (Gameroom), 104B (SGA Office), 108 (Activity Room), 202 (Admissions area), 202A (Copy/Workroom) 202-E (Storage), 203 (Breakroom), 205 (Bookstore), 205-B, 205-C, elevator, stairwells.

Labs and classrooms are to be cleaned before and after each class. Restrooms, offices, and other areas are to be cleaned frequently, depending on use.

## 1. ENHANCED CLEANING FOR PREVENTION<sup>1</sup>

Routinely clean and disinfect surfaces and objects that are frequently touched. This may include cleaning objects/surfaces not ordinarily cleaned daily (e.g., doorknobs, light switches, classroom sink handles, countertops). i. Clean surfaces and objects that are visibly soiled first. If surfaces are dirty to sight or touch, they should be cleaned using a detergent or soap and water prior to disinfection. Clean with the cleaners typically used. Use all cleaning products according to the directions on the label. For disinfection most common EPA-registered household disinfectants should be effective. RCC is using BETCO pH7Q, (EPA# 47371-131-4170):

**DISINFECTION/CLEANING/DEODORIZING DIRECTIONS:** Remove heavy soil deposits from surface, then thoroughly wet surface with a use-solution of 2 ounces of the concentrate per gallon of water. The use-solution can be applied with a cloth, mop, sponge, or coarse spray or by soaking. For sprayer

applications, use a coarse spray device. Spray 6-8 inches from the surface, rub with a brush, cloth or sponge. Do not breathe spray. Let solution remain on surface for a minimum of 10 minutes. Rinse or allow to air dry. Rinsing of floors is not necessary unless they are to be waxed or polished. Food contact surfaces must be thoroughly rinsed with potable water. This product must not be used to clean the following food contact surfaces: utensils, glassware, and dishes. For Human Coronavirus, treated surfaces must remain wet for 1 minute. Wipe dry with a clean cloth, sponge or mop or allow to air dry. Note: This product is not for use on medical device surfaces.

- Provide disposable wipes to staff and faculty so that commonly used surfaces (e.g., keyboards, desks, remote controls) can be wiped down before use.
- Ensure adequate supplies to support cleaning and disinfection practices.

**A. General guidance:**

- Practice good hand hygiene after cleaning (and always!):
  - Wash hands often with soap and warm water for at least 20 seconds.
  - If soap and warm water are not readily available, use an alcohol-based hand sanitizer that contains at least 60% alcohol.

**B. Safety guidelines during cleaning and disinfection:**

- Wear disposable gloves when cleaning and disinfecting. Gloves should be discarded after each use. Clean hands immediately after gloves are removed.
- Wear eye protection when there is a potential for splash or splatter to the face.
- Gowns or aprons are recommended to protect personal clothing.
- Store chemicals in labeled, closed containers. Keep them in a secure area away from children and food. Store them in a manner that prevents tipping or spilling.

<sup>1</sup>From CDC Guidelines for Institutions of Higher Education.